



Fort Sage Board of Trustees  
Regular Meeting  
April 27, 2022  
**Approved Minutes**

**CALL TO ORDER:** The meeting was called to order by President Ryan Von Ins at 5:30 p.m.

**ESTABLISHMENT OF A QUOROM:** Constance Jenkins, Erinn Reed, and Ryan Von Ins were present.

**MEMBERS ABSENT:** Pam Auld.

**PLEDGE OF ALLEGIANCE:** President Von Ins led those present.

**ADDITIONS/DELETIONS/  
APPROVAL OF AGENDA:** MSCU (Reed/Jenkins) to approve agenda as presented.

**COMMUNICATIONS:**

**Herlong High School:** Superintendent Tomes: CAASPP (CA Assessment of Student Performance and Progress) testing was held before spring break. Some make up testing is taking place now. Results should be available with raw data, which will then need to be disaggregated, at the end of the school year. The WASC visit/review took place as scheduled April 4<sup>th</sup> and 5<sup>th</sup>, which will be further discussed in the Superintendent's Report. There was an incident between two students before break resulting in a call to law enforcement. The students will have to appear in court in a few months. The Viking Buck behavioral incentive program is going well, positive behavior is being rewarded rather than only punishing or acknowledging negative. Students are awarded Viking bucks when they do things well. The most popular reward has been Get Roasted gift cards. Some are saving their bucks for other items such as Beats ear buds or Vikings logo apparel. Graduation will take place June 10<sup>th</sup> at 6 p.m.

**Sierra Primary School:** Superintendent Tomes: CAASPP (CA Assessment of Student Performance and Progress) testing was held before spring break. Summer School is in the planning stage. The current plan is four days per week, six hours per day. There has been high interest this year by families. The Panther Bucks attendance/behavioral incentive program has been wildly popular. The student store is set up with favorites such as fidget spinners and paddle balls. Accelerated Reader is being used.

**Fort Sage Middle School:** Mr. Otis reported that the Accelerated Reader program is being developed. Scholastic educational magazines have been creating excitement, and students are actually reading for enjoyment. Aeries Analytics is showing notable improvement in Math. Improving Science and History is currently being worked on. The Roller Kingdom field trip went exceptionally well, student wrote personal narratives about the trip. Suspensions have decreased this semester. Working with Dr. Tomes to improve student behaviors, expecting improvements between now and end of year, carrying forward to next year.

**Mt. Lassen Charter:** Director Magarrell: CAASPP testing is mostly completed. Physical Fitness testing will be held a week from Friday. Flooring replacement has been completed at the Herlong site. During the summer an ELO option will include virtual tutoring and reading intervention for any interested students. May 27<sup>th</sup> is the last day of instruction, with graduation being held on May 18<sup>th</sup> 6 p.m., at the Susanville Community Church on Numa Road.

**Adult Education:** Superintendent Tomes said that the 2+2 program in conjunction with Lassen Community College is currently being worked on.

**WASC:** Superintendent Tomes: The visit took place April 4-5, 2022. The two-person review committee looked at our progress by reviewing documents, visiting classrooms and staff.

**CSEA:** President Jesse Hodson reported that things are moving along and the letter to open negotiations for the upcoming year is on this meeting's agenda.

**Site Council:** A meeting is scheduled for tomorrow, April 28, at 5:00 p.m. in the board room. The meeting held March 17<sup>th</sup> went well.

**INFORMATION ITEMS/  
CORRESPONDENCE:** The Second Interim Budget Letter, Provisional Appointment Still Needed for the Doyle Area, and Graduation Dates were discussed.

**BOARD MEMBER  
REPORTS:** None.

**SUPERINTENDENT'S  
REPORT:** Superintendent Tomes: During the WASC review at Herlong High early this month, conversations were held with students and staff members by the appointed review committee. WASC documents were reviewed for evidence that we are following our own plans and that plans are in place. As with Differentiated Assistance, which the district qualifies for and is receiving through the Lassen County Office of Education, formalized systems of practices and procedures are instrumental. Although we may be demonstrating improvement, if improvement isn't documented, we are dinged. Methods for analyzing curriculum, test results, need formalized processes. The review did not have our desired outcome. The WASC team is suggesting we have another review in a year, we are hoping for that result as the best case as opposed to not receiving accreditation. We should know the results by the end of the school year. Our focus now is formalizing processes and procedures, and establishing calendars and agendas for the work we are doing.

**CONSENT AGENDA  
ITEMS:** MSCU (Reed/Jenkins) to approve Consent Agenda items as presented: March 16, 2022 regular meeting minutes; Warrant batches 37, 38, 39, 40, 41; Personnel Items: Beckett resignation letter; work calendars for Mt. Lassen Charter Classified employees Ikesakes, Ilek, LaPorte and Magarrell; Fort Sage 2022-23 Certificated and Classified Lists of Staff; two inter-district transfers.

**PUBLIC COMMENT:** Mr. Otis suggested hiring the position of Vice Principal/Teacher, in reference to the current Administrative Salary Schedule Column C, and recommended himself for the position. He also affirmed that systems are being put into place regarding the WASC review and it should be better next time.

**CLOSED SESSION:** Time: 6:30 p.m. Classified Management Employee Contract-Chief Business Officer. Student Disciplinary Actions-Confidential Student Information.

**RECONVENE IN OPEN SESSION:**

**Time: 7:19 p.m.**

It was reported that action was taken in closed session to amend and approve the Chief Business Officer's Contract, however since the item is placed under New Business on the agenda in open session, action will be taken at that time. It was noted that Board President Von Ins removed himself from Closed Session while any discussion regarding the Chief Business Officer was held due to conflict of interest.

**NEW BUSINESS:  
ACTION ITEMS:**

**2022-23 Mt. Lassen Charter  
Instructional Calendar:**

**MSCU (Reed/Jenkins) to approve the 2022-23 Instructional Calendar.**

**2022-23 Fort Sage District  
Instructional Calendar:**

**MSCU (Reed/Jenkins) to approve the 2022-23 Instructional Calendar.**

**Schedule Two Meetings in  
June for LCAP/Budget:**

**MSCU (Reed/Jenkins) to hold a Special Meeting June 15, 2022 for the LCAP/Budget Public Hearing and the June Regular Meeting on June 22, 2022, both at 5:30 p.m. in the Board Room.**

**Move May 18, 2022 Meeting  
To May 17, 2022:**

**Due to Mt. Lassen Charter graduation, the May Regular meeting will be held May 17, 2022 at 5:30 p.m. MSCU (Reed/Jenkins) to approve.**

**Open Negotiations with Fort  
Sage Chapter #643 Classified  
Employees (CSEA):**

**MSCU (Reed/Jenkins) to approve.**

**2022-23 Mt. Lassen Charter  
Administrative, Classified  
and Certificated Salary  
Schedules:**

**A 1% COLA is being applied. MSCU (Reed/Jenkins) to approve.**

**2022-23 to 2024-25 Chief  
Business Officer  
Employment Contract:**

A motion was made by Erinn Reed and seconded by Constance Jenkins to approve with amendment to the following in item #4, Salary to read: "2022/23: \$65,904 2023/24: \$67,222 2024/25: \$68,566." A vote was held:  
Erinn Reed: Aye Connie Jenkins: Aye Ryan Von Ins: Abstain  
The motion passed by majority vote.

**Move One Trustee Area  
From Area ½ to Area 3:**

Ryan Von Ins requested the item be tabled to the next regular meeting due to needing to include the resolution on the agenda. MSCU (Jenkins/Reed) to table and add to the May 17, 2022 Regular meeting agenda.

**Next Meeting:**

The next special meeting will be held on Wednesday June 15, 2022 at 5:30 p.m. in the Board Room. The next regular meeting will be held Wednesday, June 22, 2022 at 5:30 p.m. in the Board Room.

**Adjournment:**

The meeting was adjourned at 7:31 p.m.