

**REGULAR MEETING OF THE FORT SAGE BOARD OF TRUSTEES
JANUARY 16th, 2019 5:30 PM
FORT SAGE UNIFIED SCHOOL DISTRICT**

Fort Sage Board Room 100 D.S. Hall Street Herlong, CA 96113

The Board of Trustees represents the people of the Fort Sage Unified School District as the elected body created to determine, establish and uphold the educational policies of the District. In this capacity, the Board functions under the laws of the State of California, but is free to plan for an educational program tailored to both the needs and resources of the communities served. The following information is provided to assist the public in understanding the Board's proceedings and to participate in those proceedings. The Board meeting is a meeting of the Board in public. The public is welcome and encouraged to participate.

Documents

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 100 D.S. Hall Street, Herlong, California during normal business hours.

Addressing the Board

You may speak on a matter during the time reserved for public comment, after being recognized by the President. The Board will take no action on the matter at this meeting. You may speak on an item on the agenda when that item is being discussed, after being recognized by the President. When there are action items, the Board will make a

motion to approve/disapprove an item, and then open the item for Board discussion. At this time the President will normally recognize those members of the audience who wish to comment. The Board appreciates restricting comments to new ideas or concerns; each comment, once made, should not be repeated by another speaker. The Board is not required to respond to comments.

Complaints

According to district policy # BP 1312.1; complaints are to be addressed by first speaking with the person directly involved. If this does not resolve the issue, the complaint should be submitted in writing to the Superintendent. The Superintendent will investigate and respond in writing or by a phone call. If the issue is still not resolved, a written request for a hearing by the Board may be submitted.

Regular Session

In order to address the Board, please wait for recognition by the President. Speakers are expected to be courteous and to avoid any remarks that reflect adversely on the character or motives of any person or on his or her race, religion, or political or economic views. The Board will hear public testimony on any given topic for a maximum of three (3) minutes per person, twenty (20) minutes per

topic. The Board may, by consensus and at its discretion, extend this time limit.

Closed Session

While school board meetings must be open to the public, California law provides for closed sessions which are not open to the public for matters including: when the Board is considering expulsions, suspensions, or disciplinary actions in connection with any pupil, the appointment, employment or dismissal of a public officer or employee, hearing complaints or charges against a public officer or employee, or is discussing aspects of negotiations with employee units or the District's Legal Counsel.

Americans with Disabilities Act

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the District Office during normal business hours at (530) 827-2129 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

MINUTES

1.0 OPENING BUSINESS

Time: 5:32 p.m.

Call to Order

Roll Call: Mike Everett Janice Gotcher Timothy Jobbins Claire Schumacher Vacant

Pledge of Allegiance

2.0 PRESENTATION FROM THE AG SCIENCE PROGRAM

3.0 ADDITIONS, DELETIONS, AND APPROVAL OF THE AGENDA

Motion: JG Second: ME

Yes: 4 No: 0 Abstentions: 0 Absent: 0

4.0 RECOGNITIONS

4.1 Acknowledgement of Visitors

The Board acknowledged the visiting FFA members and thanked them for their presentation

4.2 Acknowledgement of Honors and Awards = Grover White

Grover White was presented with a certificate and thanked for this dedication to the students, staff, and community of Fort Sage.

5.0 COMMUNICATIONS

5.1 Communications from individuals or organizations regarding District programs/services

None

5.2 Reports and Presentations:

Please keep comments to 3 minutes or less. Additional details can be provided to the board in writing.

Herlong High School

Mrs. Pop provided a handout to the Board. She then reported that the high school has been MAP testing. They are looking for growth and using the data to build curriculum. They are working on processing in for inclusion in the WASC. They are working ideas to decrease the suspension rate. One idea is to put together an off campus alternative

independent study program. The Basketball team has had 3 wins and 2 loses so far this season. The 2nd Chance Breakfast program is a big success. The students like bagels and cream cheese. Lit Jam is March 7, 2019.

FFA

Ms. Dieter reported that they are busy with Parli-Pro as was presented at the start of the meeting.

Sierra Primary School

Ms. Embree reported that the school has been busy with events including Christmas Around the World. At recent PLC meetings the staff has been focusing on the RTI² and will be doing future PLC's with the Lassen County Office of Education. MAP testing is underway. Martin Luther King projects are upcoming. February 1, 2019 will be the student awards. There has been a focus on improving attendance. Ms. Embree informed the Board that Chronic Absenteeism is different than Average Daily Attendance. The Primary School was at 91% Average Daily Attendance at the end of the last school year. Chronic Absenteeism refers to students who are habitually absent.

Dr. Bonn reported that 91% is down from previously reported 94%. He said that the district is in the red. Absent means missing out.

Title I

Ms. Embree reported that at PLC's the staff had been looking at the RTI² process to focus on behavior and instruction. The process also focuses on the individual child.

Ms. Embree added that in the Exemplary Schools models, Chronic Absenteeism was also a focus for them. She is reviewing components of how they addressed it.

Mt. Lassen Charter School

Mrs. Owens provided a written report for the Board.

Dr. Bonn reported to the Board that in regards to attendance, truancy letters have gone home from the County District Attorney's Office. Some parents are upset to have received those warning letters. Enrollment is up. The District is almost to 300 students enrolled. Students with 4 or more absences will receive a truancy letter.

Parent Advisory Committee

No meeting this month.

Adult Education

Ms. Dieter reported that classes are starting in February. There will be welding and auto mechanics classes. Mr. Schaff will be teacher.

School Site Council

No meetings this month.

Ms. Dieter reported that the WASC committee has been meeting. They have been discussing items in the required categories.

Fort Sage Family Resource Center

Mrs. Gotcher reported that it is a New Year. She also reported that she had received a truancy letter and has met with her daughter about it.

5.3 Board Member Reports

None

5.4 Superintendent's Report

Dr. Bonn thanked the Board. Asked if all have had a good break. He reported that there will be a Williams Act Visit on January 22, 2019. That will be followed by a Williams Act Training at the PLC on January 23, 2019.

Dr. Bonn informed the Board that SELPA meetings have been held. The SELPA is reorganizing, but he had voted "No" for the reorganizing plan. There will be another meeting on February 5, 2019. He will vote "No" again because it is about protecting the students of the Fort Sage Unified School District. At issue is the funding. Other schools have been funding the SELPA programs which are helping the Fort Sage Unified School District. This is a gift of

public funds and those districts could asked for the funding back. Layoffs are possible and could include employees of both the Lassen County Office of Education and the District. Salary scales will need to be looked at in cooperation with the union.

LCFF may be up according to the governor. However, it will be more 1 time monies.

The Long Valley Charter School Board meeting is tomorrow at 5:45 p.m. Dr. Bonn plans to attend to discuss with their Board possible ways unification can help them to access building modernization funding, the sharing of vehicles, and reunite the communities. A notice of Possible Quorum has been posted.

Dr. Bonn shared information with the Board regarding the Low Performing Block Grant. 123 students in the district qualify. Each student can bring in \$2,500 for a total of \$127,000 for the District.

- 6.0 PUBLIC COMMENT:** Anyone desiring to address the Board may do so at this time regarding items not on the posted agenda. 3 Minutes maximum will be allowed for each person, and 20 minutes per topic per Board Policy. Please be sure to state your name for the record.

None.

7.0 CONSENT CALENDAR

- 7.1 Approval of Minutes of the October 17, 2018 and the December 19th, 2018 Regular Meetings**
Mrs. Schumacher reported that corrections to the minutes have been given to Mrs. Pacheco
- 7.2 Approval of Warrant Batches 22, 23, and 24**
- 7.3 Inter-District Transfers** (On-Going Agenda Item)
- 7.4 Certificated Personnel Items** (On-Going Agenda Item)
- 7.5 Classified Personnel Items** (On-Going Agenda Item)

Motion: JG Second: TJ
Yes: 4 No: 0 Abstentions: 0 Absent: 0

8.0 OLD BUSINESS

8.1 ACTION ITEM: Completion of Verification of Signatures Form

No action was taken. Form was passed to Board Members for signatures.

Motion: Second:
Yes: No: Abstentions: Absent:

8.2 ACTION ITEM: Discussion and Possible Action Regarding an Agreement with SchoolWorks for Facilities Improvement Funding

Dr. Bonn informed the Board that this is the last year for this funding. This funding is not guaranteed. Hiring an architect to examine the facilities will help in setting priorities. This is an important step in the process and will help to identify the greatest need.

Motion was made to approve the agreement.

Motion: JG Second: ME
Yes: 4 No: 0 Abstentions: 0 Absent: 0

8.3 ACTION ITEM: Motion to appoint JANICE GOTCHER Acting Secretary to the Board.

A. Motion to close nominations

Motion: JG Second: TJ
Yes: 4 No: 0 Abstentions: 0 Absent: 0

B. Motion to approve Acting Secretary to the Board

Motion: ME Second: TJ
Yes: 4 No: 0 Abstentions: 0 Absent: 0

8.4 ACTION ITEM: Second Reading of:

POLICY	TITLE	OPTIONS/BLANKS
BP 0415	Equity	NEW POLICY
BP 1020	Youth Services	Delete BP <input type="checkbox"/> Yes <input type="checkbox"/> No
AR 1330	Use of School Facilities	
BP 1400	Relations Between Other Governmental Agencies and the Schools	
BP 2210	Administrative Discretion Regarding Board Policy	
BP 3312.2	Educational Travel Program Contracts	
AR 3312.2	Educational Travel Program Contracts	Delete AR <input type="checkbox"/> Yes <input type="checkbox"/> No
BP 3320	Claims and Actions Against the District	
AR 3320	Claims and Actions Against the District	
BP 3515.21	Unmanned Aircraft Systems (Drones)	NEW POLICY
BP 4140/4240/4340	Bargaining Units	
AR 4157.2/4257.2/4357.2	Ergonomics	
BP 4161.3	Professional Leaves	
AR 4161.3	Professional Leaves	Delete AR <input type="checkbox"/> Yes <input type="checkbox"/> No
BP 4261.3	Professional Leaves	
AR 4261.3	Professional Leaves	Delete AR <input type="checkbox"/> Yes <input type="checkbox"/> No
AR 5112.5	Open/Closed Campus	Delete AR <input type="checkbox"/> Yes <input type="checkbox"/> No
AR 5141.32	Health Screening for School Entry	
BP 6174	Education for English Learners	
AR 6174	Education for English Learners	
BB 9310	Board Policies	

Motion: ME Second: JG
 Yes: 4 No: 0 Abstentions: 0 Absent: 0

8.5 ACTION ITEM: First Reading of:

POLICY	TITLE	OPTIONS/BLANKS
BP 1330	Use of School Facilities	OPTION 1: <input type="checkbox"/> 2: <input type="checkbox"/> 3: <input type="checkbox"/>
BP 5112.5	Open/Closed Campus	OPTION 1: <input type="checkbox"/> 2: <input type="checkbox"/>

TABLED

Motion: Second:
 Yes: No: Abstentions: Absent:

9.0 NEW BUSINESS

9.1 ACTION ITEM: Discussion and Possible Action Regarding the Mt. Lassen Charter School Accountability Report Card (SARC)

Motion: ME Second: JG
 Yes: 4 No: 0 Abstentions: 0 Absent: 0

9.2 ACTION ITEM: Discussion and Possible Action Regarding a Draft Spending Plan from the Mt. Lassen Charter School to Receive the Low Performing Block Grant funds

Motion: ME Second: JG
 Yes: 4 No: 0 Abstentions: 0 Absent: 0

9.3 ACTION ITEM: Discussion and Possible Action Regarding Submission of the Winter Release of the State of California Consolidated Application

Motion was made to approve.

Motion: ME Second: JG
Yes: 4 No: 0 Abstentions: 0 Absent: 0

9.4 ACTION ITEM: Discussion and Possible Action Regarding the 2017/2018 Audit Report

Dr. Bonn reported to the Board that the Audit Report is a yearly requirement of the District. He let the Board know that the District will be looking at the purchasing processes. He mentioned that some employees have gotten out the practice of pre-authorizing purchases and then asking for reimbursement after the purchase has been made. He mentioned Ms. Dieter and Ms. Embree. Ms. Embree said that she does not do that. Dr. Bonn said that the processes will be analyzed and updated to address the audit finding.

Motion was made to approve.

Motion: JG Second: ME
Yes: 4 No: 0 Abstentions: 0 Absent: 0

9.5 ACTION ITEM: Discussion and Possible Action Regarding an Itinerant Teaching Position

Dr. Bonn said that substitute teachers are hard to find and substitute teachers are needed to work for longer periods of time. Having a teacher available to fill in as needed and work with students on projects such as year book would be of great help to the district.

Motion was made to approve.

Motion: ME Second: TJ
Yes: 4 No: 0 Abstentions: 0 Absent: 0

9.6 ACTION ITEM: Discussion and Possible Action Regarding Progress Toward the Goals for the Board/Superintendent and the Evaluation Instrument for the Superintendent

TABLED

Motion: Second:
Yes: No: Abstentions: Absent:

10.0 AGENDA ITEMS FOR NEXT MEETING

10.1 Next Meeting Date:

Wednesday, February 20, 2019 at 5:30 p.m. in the Board Room

10.2 Suggested Agenda Items:

- Policies
- Superintendent Goals
- SELPA Salary Schedule

11.0 PUBLIC COMMENT: Anyone desiring to address the Board may do so at this time regarding any closed session items that will be heard. 3 Minutes maximum will be allowed for each person, and 20 minutes per topic per Board Policy. Please be sure to state your name for the record.

None

12.0 CLOSED SESSION (In accordance with Gov. Code 54957.6 and Ed Code 35146 and as otherwise provided by law)

Time: 6:58 p.m.

12.1 Existing Litigation (GC 54956.9) (CTC v. Employee)

12.2 Public Employee Discipline/Dismissal/Release (GC 54957)

13.0 RECONVENE IN OPEN SESSION

Time: 7:10 p.m.

13.1 Adjourn Closed Session and Reconvene Open Session

13.2 Report Action Taken in Closed Session

During the closed session held earlier tonight, the Board adopted a resolution pursuant to Education Code section 44929.21 and authorized the District's superintendent to notify a teacher of release from his/her probationary position.

The vote to approve the resolution was unanimous.

14.0 Adjournment

Time:7:17 p.m.