

**REGULAR MEETING OF THE FORT SAGE BOARD OF TRUSTEES  
JANUARY 17<sup>th</sup>, 2018 5:30 PM**

**FORT SAGE UNIFIED SCHOOL DISTRICT**  
Fort Sage Board Room  
100 D.S. Hall Street Herlong, CA 96113

The Board of Trustees represents the people of the Fort Sage Unified School District as the elected body created to determine, establish and uphold the educational policies of the District. In this capacity, the Board functions under the laws of the State of California, but is free to plan for an educational program tailored to both the needs and resources of the communities served. The following information is provided to assist the public in understanding the Board's proceedings and to participate in those proceedings. The Board meeting is a meeting of the Board in public. The public is welcome and encouraged to participate.

**Documents**

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 100 D.S. Hall Street, Herlong, California during normal business hours.

**Addressing the Board**

You may speak on a matter during the time reserved for public comment, after being recognized by the President. The Board will take no action on the matter at this meeting. You may speak on an item on the agenda when that item is being discussed, after being recognized by the President. When there are action items, the Board will make a

motion to approve/disapprove an item, and then open the item for Board discussion. At this time the President will normally recognize those members of the audience who wish to comment. The Board appreciates restricting comments to new ideas or concerns; each comment, once made, should not be repeated by another speaker. The Board is not required to respond to comments.

**Complaints**

According to district policy # BP 1312.1; complaints are to be addressed by first speaking with the person directly involved. If this does not resolve the issue, the complaint should be submitted in writing to the Superintendent. The Superintendent will investigate and respond in writing or by a phone call. If the issue is still not resolved, a written request for a hearing by the Board may be submitted.

**Regular Session**

In order to address the Board, please wait for recognition by the President. Speakers are expected to be courteous and to avoid any remarks that reflect adversely on the character or motives of any person or on his or her race, religion, or political or economic views. The Board will hear public testimony on any given topic for a maximum of three (3) minutes per person, twenty (20) minutes per

topic. The Board may, by consensus and at its discretion, extend this time limit.

**Closed Session**

While school board meetings must be open to the public, California law provides for closed sessions which are not open to the public for matters including: when the Board is considering expulsions, suspensions, or disciplinary actions in connection with any pupil, the appointment, employment or dismissal of a public officer or employee, hearing complaints or charges against a public officer or employee, or is discussing aspects of negotiations with employee units or the District's Legal Counsel.

**Americans with Disabilities Act**

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the District Office during normal business hours at (530) 827-2129 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

**MINUTES**

**1.0 OPENING BUSINESS**

Time:5:30 P.M.

**Call to Order  
Roll Call**

✓ Mike Everett   ✓ Janice Gotcher   ✓ Timothy Jobbins   AB Claire Schumacher   ✓ Vanessa Vazquez  
*Late arrival at 5:45 p.m.*

**Pledge of Allegiance**

**2.0 ADDITIONS, DELETIONS, AND APPROVAL OF THE AGENDA**

MOTION TO ADD 2.0a: FFA PRESENTATION  
AND 2.0b: PRESENTATION REGARDING COAT/TOY DRIVE

Motion: VV                      Second: TJ  
Yes: 3                              No: 0                              Abstentions: 0                              Absent: 0

**3.0 PUBLIC COMMENT:** Anyone desiring to address the Board may do so at this time regarding any closed session items that will be heard. 3 Minutes maximum will be allowed for each person, and 20 minutes per topic per Board Policy. Please be sure to state your name for the record.

NONE

**4.0 CLOSED SESSION** (In accordance with Gov. Code 54957.6 and Ed Code 35146 and as otherwise provided by law)

Time: 5:53 P.M.

**4.1 Existing Litigation (GC 54956.9) (Parque v. Fort Sage USD)**

**4.2 Existing Litigation (GC 54956.9) (CTC v. Employee)**

**5.0 RECONVENE IN OPEN SESSION**

Time: 6:13 P.M.

**5.1 Adjourn Closed Session and Reconvene Open Session**

**5.2 Report Action Taken in Closed Session**

NONE

**6.0 RECOGNITIONS**

**6.1 Acknowledgement of Visitors – MOVED TO 2.0**

**6.2 Acknowledgement of Honors and Awards – MOVED TO 2.0**

**7.0 COMMUNICATIONS**

**7.1 Communications from individuals or organizations regarding District programs/services**

NONE

**7.2 Reports and Presentations:**

**Herlong High School / FFA**

MS. DIETER ARRANGED TO HAVE THE FFA PARLI-PRO TEAM GIVE A PRESENTATION AT THE BEGINNING OF THE MEETING.

**Sierra Primary School / Title I**

MS. EMBREE PROVIDED THE BOARD MEMBERS WITH A HANDOUT HIGHLIGHTING UPCOMING EVENTS FOR THE SCHOOL.

**Mt. Lassen Charter School**

SEE LATER ON THE AGENDA

**Parent Advisory Committee**

THERE WERE NO ATTENDEES AT THE LAST MEETING.

**Adult Education**

CLASSES START NEXT WEEK!

**Child/Youth Services (CYS)**

NONE

**Fort Sage Family Resource Center**

MRS. GOTCHER REPORTED ON THE "SUICIDE TALK" PREVENTION PROGRAM AND THE UPCOMING AVAILABILITY OF THE NORCAN MEDICATION AT THE RESOURCE CENTER.

**7.3 Board Member Reports**

MRS. VAZQUEZ ANNOUNCED THAT A BOOK CLUB HAS BEEN FORMED AND WILL BE MEETING AT THE HERLONG LIBRARY ON THE 1<sup>ST</sup> AND 3<sup>RD</sup> THURSDAYS

**7.4 Superintendent's Report**

MR. ALTENBURG PROVIDED THE BOARD MEMBERS WITH A HANDOUT OF HIS CALENDAR AND COPIES OF THE SITE COUNCIL MEETING MINUTES

**8.0 PUBLIC COMMENT:** Anyone desiring to address the Board may do so at this time regarding items not on the posted agenda. 3 Minutes maximum will be allowed for each person, and 20 minutes per topic per Board Policy. Please be sure to state your name for the record.

NONE

**9.0 CONSENT CALENDAR**

**9.1 Approval of Minutes of December 13<sup>th</sup>, 2017**

**9.2 Approval of Warrant Batches 23, 24, and 25**

**9.3 Inter-District Transfers (On-Going Agenda Item) - NONE**

**9.4 Certificated Personnel Items (On-Going Agenda Item)**

New English Teacher = Lisa Corder – BOARD WOULD LIKE TO INVITE HER TO THE NEXT MEETING

**9.5 Classified Personnel Items (On-Going Agenda Item) - NONE**

**9.6 Other (On-Going Agenda Item) - NONE**

Motion: JG  
Yes: 4

Second: TJ  
No: 0

Abstentions: 0

Absent: 1

## 10.0 OLD BUSINESS

### 10.1 ACTION ITEM: Second Reading of:

POLICY	TITLE	OPTIONS/BLANKS
BP 5117	Interdistrict Attendance	OPTION 1: <input checked="" type="checkbox"/> OPTION 2: <input type="checkbox"/>
AR 5117	Interdistrict Attendance	OPTION 1: <input checked="" type="checkbox"/> OPTION 2: <input type="checkbox"/>
AR 5125.2	Withholding Grades, Diploma Or Transcripts	<input checked="" type="checkbox"/>
BP 5131.6	Alcohol and Other Drugs	<input checked="" type="checkbox"/>
E 5131.63	Steroids	Delete E <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
BP 6020	Parent Involvement	<input checked="" type="checkbox"/>
AR 6020	Parent Involvement	<input checked="" type="checkbox"/>
AR 6112	School Day	<input checked="" type="checkbox"/>
BP 6153	School-Sponsored Trips	<input checked="" type="checkbox"/>
BP 6170.1	Transitional Kindergarten	<input checked="" type="checkbox"/>
AR 6173.1	Education For Foster Youth	<b>Fill in Blanks:</b> <b><u>Superintendent or</u></b> <b><u>Designee</u></b>
BP 6173.2	Education of Children of Military Families	<input checked="" type="checkbox"/>
AR 6173.2	Education of Children of Military Families	<input checked="" type="checkbox"/>

Motion: VV  
Yes: 4

Second: JG  
No: 0

Abstentions: 0

Absent: 1

### 10.2 ACTION ITEM: Discussion and Possible Approval of a plan regarding District Library Services

MR. ALTENBURG REPORTED THAT HE HAD CHECKED WITH LVCS AND THEY ARE NOT IN NEED OF LIBRARY SERVICES. HE ALSO RELATED THE HISTORY OF LIBRARY SERVICES THROUGH THE LASSEN COUNTY OFFICE OF EDUCATION

Motion: VV  
Yes: 4

Second: JG  
No: 0

Abstentions: 0

Absent: 1

### 10.3 ACTION ITEM: Discussion and Possible Approval of Resolution regarding 18-03 to Begin Process to Return the "Head Start Building" Parcel W to the Department of Education

Motion: JG  
Yes: 4

Second: TJ  
No: 0

Abstentions: 0

Absent: 1

### 10.4 ACTION ITEM: Completion of Verification of Signatures Form

Motion: JG  
Yes: 4

Second: TJ  
No: 0

Abstentions: 0

Absent: 1

## 11.0 NEW BUSINESS

### 11.1 ACTION ITEM: Discussion and possible approval of 2016/17 Student Accountability Report Cards (Mt. Lassen Charter, Sierra Primary, Fort Sage Middle School, Herlong High School)

CORRECTIONS WERE IDENTIFIED REGARDING GRADE LEVELS REPORTED AND TEXTBOOKS FOR SIERRA PRIMARY SCHOOL

Motion: VV  
Yes: 4

Second: TJ  
No: 0

Abstentions: 0

Absent: 1

**11.2 ACTION ITEM: Discussion and possible approval of 2016/17 Audit Report**

Motion: JG                      Second: VV  
 Yes: 4                              No: 0                              Abstentions: 0                              Absent: 1

**11.3 ACTION ITEM: Discussion and possible approval of Intent to Submit the Winter Release Data Collection of the Consolidated Application**

Motion: JG                      Second: TJ  
 Yes: 4                              No: 0                              Abstentions: 0                              Absent: 1

**11.4 ACTION ITEM: Discussion and possible approval of Changes to the Board Meeting Dates and/or Time**

TABLED FOR NEXT MEETING

Motion:                           Second:       
 Yes:                                   No:                                   Abstentions:                                   Absent:     

**11.5 ACTION ITEM: Discussion and Possible Action to Direct Submission of Waiver Request for Mt. Lassen Charter School**

Motion: JG                      Second: TJ  
 Yes: 4                              No: 0                              Abstentions: 0                              Absent: 1

**11.6 ACTION ITEM: Discussion and Possible approval of Work Experience Education (CDE approved WEE Program) for MLCS**

Motion: TJ                      Second: JG  
 Yes: 4                              No: 0                              Abstentions: 0                              Absent: 1

**11.7 ACTION ITEM: First Reading of: TALBED UNTIL NEXT MEEING**

<b>POLICY</b>	<b>TITLE</b>	<b>OPTIONS/BLANKS</b>
BP 0420.4	Charter School Authorization	
AR 0420.4	Charter School Authorization	
BP 1325	Advertising and Promotion	<b>OPTION 1:</b> <input type="checkbox"/> <b>OPTION 2:</b> <input type="checkbox"/>
BP 3100	Budget	<b>OPTION 1:</b> <input type="checkbox"/> <b>OPTION 2:</b> <input type="checkbox"/> <b>OPTION 3:</b> <input type="checkbox"/>
BP 3515.7	Firearms on School Grounds	
E(1) 3515.7	Firearms on School Grounds	<b>Delete E(1)</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
E(2) 3515.7	Firearms on School Grounds	<b>Delete E(2)</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
BP 3517	Facilities Inspection	<b>Delete BP</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
AR 3517	Facilities Inspection	
BP 4119.21 and 4219.21 and 4319.21	Professional Standards	
AR 4144 and 4244 and 4344	Complaints	
BP 4200	Classified Personnel	
AR 4200	Classified Personnel	<b>OPTION 1:</b> <input type="checkbox"/> <b>OPTION 2:</b> <input type="checkbox"/>
BP 5144	Discipline	
BP 5144.1	Suspension and Expulsion/Due Process	<b>OPTION 1:</b> <input type="checkbox"/> <b>OPTION 2:</b> <input type="checkbox"/>
AR 5144.1	Suspension and Expulsion/Due Process	
AR 5148.2	Before/After School Programs	
BP 6146.1	High School Graduation Requirements	<b>Fill in Blanks</b> _____
BP 6162.52	High School Exit Examination	<b>Delete BP</b> <input type="checkbox"/> Yes <input type="checkbox"/> No

AR 6162.52	High School Exit Examination	Delete AR <input type="checkbox"/> Yes <input type="checkbox"/> No
E(1) 6162.52	High School Exit Examination	Delete E(1) <input type="checkbox"/> Yes <input type="checkbox"/> No
E(2) 6162.52	High School Exit Examination	Delete E(2) <input type="checkbox"/> Yes <input type="checkbox"/> No
BB 9150	Student Board Members	

**11.8 ACTION ITEM: Discussion and Possible Action to Schedule Tours of District School Sites**

FRIDAY, FEBRUARY 23<sup>RD</sup> AT 10 A.M. BEGINNING AT THE SIERRA PRIMARY OFFICE – MRS. PACHECO WAS DIRECTED TO SENT OUT E-MAIL TO CONFIRM BOARD MEMBER ATTENDANCE

Motion: JG                      Second: TJ  
Yes: 4                              No: 0                              Abstentions: 0                              Absent: 1

**11.9 ACTION ITEM: Discussion and Possible Action regarding Bullying Prevention**

BOARD REQUESTED THAT POLICIES BE BROUGHT TO THE NEXT MEETING FOR REVIEW

Motion:                             Second:         
Yes:                                     No:                                     Abstentions:                                     Absent:       

**12.0 AGENDA ITEMS FOR NEXT MEETING**

**12.1 Next Meeting Date:**

**Wednesday, February 21, 2018 in the Board Room**

**12.2 Suggested Agenda Items:**

- DETENTION POLICIES
- CALENDAR
- BULLYING POLICIES
- PINK SLIPS?
- CSEA TENTATIVE AGREEMENT

ALSO REQUEST TO SCHEDULE WORKSHOPS FOR BOARD CALANDAR AND THE WATCH THE KEENAN BULLYING VIDEO

**13.0 Adjournment**

Time: