

**REGULAR MEETING OF THE FORT SAGE BOARD OF TRUSTEES  
JANUARY 18<sup>th</sup>, 2017 5:30 PM**

**FORT SAGE UNIFIED SCHOOL DISTRICT**

Fort Sage Board Room  
100 D.S. Hall Street  
Herlong, CA 96113

The Board of Trustees represents the people of the Fort Sage Unified School District as the elected body created to determine, establish and uphold the educational policies of the District. In this capacity, the Board functions under the laws of the State of California, but is free to plan for an educational program tailored to both the needs and resources of the communities served. The following information is provided to assist the public in understanding the Board's proceedings and to participate in those proceedings. The Board meeting is a meeting of the Board in public. The public is welcome and encouraged to participate.

**Documents**

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 100 D.S. Hall Street, Herlong, California during normal business hours.

**Addressing the Board**

You may speak on a matter during the time reserved for public comment, after being recognized by the President. The Board will take no action on the matter at this meeting. You may speak on an item on the agenda when that item is being discussed, after being recognized by the President. When there are action items, the Board will make a

motion to approve/disapprove an item, and then open the item for Board discussion. At this time the President will normally recognize those members of the audience who wish to comment. The Board appreciates restricting comments to new ideas or concerns; each comment, once made, should not be repeated by another speaker. The Board is not required to respond to comments.

**Complaints**

According to district policy # BP 1312.1; complaints are to be addressed by first speaking with the person directly involved. If this does not resolve the issue, the complaint should be submitted in writing to the Superintendent. The Superintendent will investigate and respond in writing or by a phone call. If the issue is still not resolved, a written request for a hearing by the Board may be submitted.

**Regular Session**

In order to address the Board, please wait for recognition by the President. Speakers are expected to be courteous and to avoid any remarks that reflect adversely on the character or motives of any person or on his or her race, religion, or political or economic views. The Board will hear public testimony on any given topic for a maximum of three (3) minutes per person, twenty (20) minutes per

topic. The Board may, by consensus and at its discretion, extend this time limit.

**Closed Session**

While school board meetings must be open to the public, California law provides for closed sessions which are not open to the public for matters including: when the Board is considering expulsions, suspensions, or disciplinary actions in connection with any pupil, the appointment, employment or dismissal of a public officer or employee, hearing complaints or charges against a public officer or employee, or is discussing aspects of negotiations with employee units or the District's Legal Counsel.

**Americans with Disabilities Act**

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the District Office during normal business hours at (530) 827-2129 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

**AGENDA**

**1.0 OPENING BUSINESS**

Time: 5:36 p.m.

**Call to Order**

**Roll Call**

Mike Everett (ME)  
 Janice Gotcher (JG)  
 Timothy Jobbbns (TJ)  
 Claire Schumacher (CS)  
 Vanessa Vazquez (VV)

**Pledge of Allegiance**

**2.0 ADDITIONS, DELETIONS, AND APPROVAL OF THE AGENDA**

Motion: TJ  
Yes: 4

Second: CS  
No: 0

Abstentions: 0

Absent: 1

**3.0 PUBLIC COMMENT:** Anyone desiring to address the Board may do so at this time regarding any closed session items that will be heard. 3 Minutes maximum will be allowed for each person, and 20 minutes per topic per Board Policy. Please be sure to state your name for the record.

NONE

**4.0 CLOSED SESSION** (In accordance with Gov. Code 54957.6 and Ed Code 35146 and as otherwise provided by law)

Time: 5:40 p.m.

**4.1 Existing Litigation (GC 54956.9) (Parque v. Fort Sage USD)**

**4.2 Existing Litigation (GC 54956.9) (CTC v. Employee)**

**5.0 RECONVENE IN OPEN SESSION**

Time: 5:48 p.m.

**5.1 Adjourn Closed Session and Reconvene Open Session**

**5.2 Report Action Taken in Closed Session**

NO ACTION TAKEN

**6.0 RECOGNITIONS**

**6.1 Acknowledgement of Visitors**

NONE

**6.2 Acknowledgement of Honors and Awards**

NONE

**7.0 COMMUNICATIONS**

**7.1 Communications from individuals or organizations regarding District programs/services**

NONE

**7.2 Reports and Presentations:  
Herlong High School**

Mr. Noblet that the high school staff has been using the Professional Development time to work on the WASC Report. Ms. Dieter explained briefly what the WASC is and let the board know that the WASC team will visit the school on March 30, 2017.

Mr. Noblet reported that MAP testing has been completed.

Also, Mr. Noblet reported that the 1<sup>st</sup> home basketball game had happened and that the score was not as bad as expected.

The Board requested a sports schedule.

### **Sierra Primary School**

Ms. Embree provided the board with a handout and talked about:

- the newsletter which is sent home with students each month
- the review of P21 Exemplary Schools
- Professional Development focusing on Step Up to Writing and Writers Workshop
- MAP assessments
- The upcoming Parent Night for Homework Strategies
- Report Cards
- Parent Surveys
- The upcoming Bucket Filler Presentation for students and staff

Ms. Embree also reported that Mrs. Erwin is working on the graduation gowns for kindergarten and 6<sup>th</sup> grades.

## **Mt. Lassen Charter School**

Ms. Embree shared a handout from Amy Owens who was not able to attend the meeting. It highlighted the current enrollments which is 123 students, the closure days of January 9-10 due to power outages, and a invitation for the board members to visit the updated website.

### **FFA**

Ms. Dieter reported on the Leadership Academy the FFA team had participated in. She also reported that the Parli-Pro event in Tule Lake had been cancelled.

The Board requested a FFA event schedule.

### **TITLE I**

Ms. Embree provided a handout for the Board and reported that services to students are continuing which include working on comprehension, text fluency, decoding/segmenting, word analysis, vocabulary/context clues, and word problem strategies. Schoolwide MAP assessment data will be presented to the Board at the next meeting.

### **Parent Advisory Committee**

No report available.

### **Adult Education**

Mr. Altenburg reported that there are 5 students in the welding class with Mr. Schaff as the teacher.

### **Child/Youth Services (CYS)**

No report available.

### **Fort Sage Family Resource Center**

Mrs. Gotcher reported that there is a chili cook-off in the planning stages.

She also talked about the Bridges Out of Poverty program which she felt would be valuable for teachers to receive training in to increase awareness.

Mrs. Gotcher shared that County Supervisor, Tom Hammond, will be holding a Town Hall meeting in the chapel building on January 25, 2017 at 6:30 p.m.

## **7.3 Superintendent's Report**

Mr. Altenburg shared his December and January calendar highlights. Those included:

- Finals at the high school
- Board Governance Workshop
- PLC's (Professional Learning Communities – Professional Development)
- LCAP meetings
- Bucket Filling Presentation
- MAP Testing
- Weather/Power Outages/Road Conditions - Impacts on School
- Grade Reports
- SmartWatt Project

## 7.4 Board Member Reports

Mrs. Gotcher reported on the Board Governance Workshop. She was surprised to learn that a chain of e-mails with other board members is subject to Brown Act rules.

It was reported that the Sierra Primary Christmas Program was adorable.

It was also reported that the basketball team players demonstrate that they have heart!

Mr. Everett expressed his appreciation for the district working with Long Valley Charter for 7<sup>th</sup> and 8<sup>th</sup> grade basketball teams and granting access for practice at the Herlong High School gym.

**8.0 PUBLIC COMMENT:** Anyone desiring to address the Board may do so at this time regarding items not on the posted agenda. 3 Minutes maximum will be allowed for each person, and 20 minutes per topic per Board Policy. Please be sure to state your name for the record.

Teresa likes having the closed session first on the agenda.

## 9.0 CONSENT CALENDAR

### 9.1 Approval of Minutes of December 14<sup>th</sup>, 2016

(Correction made to report from Fort Sage Resource Center)

### 9.2 Approval of Warrant Batches 19, 20, and 21

### 9.3 Inter-District Transfers (On-Going Agenda Item) NONE

### 9.4 Certificated Personnel Items (On-Going Agenda Item) NONE

### 9.5 Classified Personnel Items (On-Going Agenda Item) NONE

### 9.6 Other (On-Going Agenda Item) NONE

Motion: CS

Second: JG

Yes: 5

No: 0

Abstentions: 0

Absent: 0

## 10.0 OLD BUSINESS

### 10.1 Possible Scheduling of a Meet and Greet Event for the Board of Trustees

Possibility of doing Meet and Greet at the half-time of the high school basketball game on February 16, 2017 for the Herlong High School parents and students.

Possibility of doing Meet and Greet at the Family Literacy Night Event on February 10, 2017 at 2:30 p.m. for the Sierra Primary parents and students.

### 10.2 ACTION ITEM: Discussion and possible action regarding proposed update to BP 5121/AR 5121 Grades/Evaluation of Student Achievement

MOTION WAS MADE TO APPROVE THE POLICY UPDATE. 10 ABSENCES MAY AFFECT A STUDENT'S GRADE. OPTION 1 IS SELECTED.

Motion: ME

Second: JG

Yes: 5

No: 0

Abstentions: 0

Absent: 0

## 11.0 NEW BUSINESS

### 11.1 ACTION ITEM: Discussion and possible approval of 2015/16 Student Accountability Report Cards

MOTION WAS MADE TO APPROVE.

Motion: JG                      Second: CS  
 Yes: 5                              No: 0                      Abstentions: 0                      Absent: 0

**11.2 ACTION ITEM: Discussion and possible approval of 2015/16 Audit Report**

MOTION WAS MADE TO APPROVE.

Motion: ME                      Second: JG  
 Yes: 5                              No: 0                      Abstentions: 0                      Absent: 0

**11.3 ACTION ITEM: Discussion and possible approval of Intent to Submit the Winter Release Data Collection of the Consolidated Application**

MOTION WAS MADE TO APPROVE.

Motion: JG                      Second: CS  
 Yes: 5                              No: 0                      Abstentions: 0                      Absent: 0

**11.4 ACTION ITEM: Discussion and possible approval of the J-13 Form for School Closure for: Thursday, January 5, 2017; Monday, January 9, 2017; and Tuesday, January 10, 2017.**

MOTION WAS MADE TO APPROVE.

Motion: JG                      Second: ME  
 Yes: 5                              No: 0                      Abstentions: 0                      Absent: 0

**11.5 ACTION ITEM: Use of the “Head Start” Building**

ITEM WAS TABLED

Motion:                           Second:       
 Yes:                                   No:                           Abstentions:                           Absent:     

**11.6 ACTION ITEM: First Reading of: ITEM WAS TABLED FOR NEXT MEETING**

<b>POLICY</b>	<b>TITLE</b>	<b>OPTIONS/BLANKS</b>
AR 1340	Access to District Records	<b>Fill in Blanks</b> _____
BP 3311	Bids	
AR 3311	Bids	
BP 3311.1	Uniform Public Construction Cost Accounting Procedures	
AR 3311.1	Uniform Public Construction Cost Accounting Procedures	<b>NEW POLICY</b>
AR 3311.2	Lease-Leaseback Contracts	<b>NEW POLICY</b>
AR 3311.3	Design-Build Contracts	<b>NEW POLICY</b>
AR 3311.4	Procurement of Technological Equipment	<b>NEW POLICY</b>
AR 3543	Transportation Safety and Emergencies	

BP 4030	Nondiscrimination in Employment	
AR 4030	Nondiscrimination in Employment	<b>Fill in Blanks</b> _____
BP 4119.11/ 4219.11/4319.11	Sexual Harassment	
AR 4119.11/ 4219.11/4319.11	Sexual Harassment	
BP 5030	Student Wellness	<b>Fill in Blanks</b> _____
AR 5111.1	District Residency	
BP 5116.2	Involuntary Student Transfers	<b>NEW POLICY</b>
BP 5141.21	Administering Medication and Monitoring Health Conditions	
AR 5141.21	Administering Medication and Monitoring Health Conditions	
BP 6146.1	High School Graduation Requirements	<b>Fill in Blanks</b> _____
BP 6154	Homework/Makeup Work	
AR 6154	Homework/Makeup Work	<b>Delete AR</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
BP 6164.6	Identification and Education Under Section 504	
AR 6164.6	Identification and Education Under Section 504	<b>Fill in Blanks</b> _____
AR 6173.3	Education for Juvenile Court School Students	<b>NEW POLICY</b>
BB 9240	Board Training	
BB 9323	Meeting Conduct	

Motion:\_\_\_\_  
Yes:\_\_\_\_

Second:\_\_\_\_  
No:\_\_\_\_

Abstentions:\_\_\_\_

Absent:\_\_\_\_

## 12.0 AGENDA ITEMS FOR NEXT MEETING

### 12.1 Next Meeting Date:

**Wednesday, February 15, 2017 in the Board Room**

### 12.2 Suggested Agenda Items:

POLICY UPDATE  
MEET AND GREET EVENTS  
HEADSTART BUILDING  
SCHOOL SAFETY PLAN – SCHOOL CLOSURE DAY PLAN  
BOARD VISITS TO CLASSROOMS

## 13.0 Adjournment

Posted: January 12, 2017

Time: 7:21 p.m.