

**SPECIAL MEETING OF THE FORT SAGE BOARD OF TRUSTEES  
JULY 20TH, 2016**

**5:30PM**

**AGENDA**

**FORT SAGE UNIFIED SCHOOL DISTRICT**

Fort Sage Board Room  
100 D.S. Hall Street  
Herlong, CA 96113

The Board of Trustees represents the people of the Fort Sage Unified School District as the elected body created to determine, establish and uphold the educational policies of the District. In this capacity, the Board functions under the laws of the State of California, but is free to plan for an educational program tailored to both the needs and resources of the communities served. The following information is provided to assist the public in understanding the Board's proceedings and to participate in those proceedings. The Board meeting is a meeting of the Board in public. The public is welcome and encouraged to participate.

**Addressing the Board**

You may speak on a matter during the time reserved for public comment, after being recognized by the President. The Board will take no action on the matter at this meeting. You may speak on an item on the agenda when that item is being discussed, after being recognized by the President. When there are action items, the Board will make a

motion to approve/disapprove an item, and then open the item for Board discussion. At this time the President will normally recognize those members of the audience who wish to comment. The Board appreciates restricting comments to new ideas or concerns; each comment, once made, should not be repeated by another speaker. The Board is not required to respond to comments.

**Complaints**

According to district policy # BP 1312.1; complaints are to be addressed by first speaking with the person directly involved. If this does not resolve the issue, the complaint should be submitted in writing to the Superintendent. The Superintendent will investigate and respond in writing or by a phone call. If the issue is still not resolved, a written request for a hearing by the Board may be submitted.

**Regular Session**

In order to address the Board, please wait for recognition by the President. Speakers are

expected to be courteous and to avoid any remarks that reflect adversely on the character or motives of any person or on his or her race, religion, or political or economic views. The Board will hear public testimony on any given topic for a maximum of three (3) minutes per person, twenty (20) minutes per topic. The Board may, by consensus and at its discretion, extend this time limit.

**Closed Session**

While school board meetings must be open to the public, California law provides for closed sessions which are not open to the public for matters including: when the Board is considering expulsions, suspensions, or disciplinary actions in connection with any pupil, the appointment, employment or dismissal of a public officer or employee, hearing complaints or charges against a public officer or employee, or is discussing aspects of negotiations with employee units or the District's Legal Counsel.

**1.0 Call to Order, Roll Call, Pledge of Allegiance**

Time: 5:30 p.m.

√ V √ V AB CJ √ TH √ ET vacant

Also in Attendance: KIM DIETER, JENNY GRAY, TERI LAUGHLIN, TERI VIGIL, GWEN PACHECO

**2.0 Additions, Deletions, and Approval of the Agenda**

Motion: TH  
Yes: 3

Second: ET  
No: 0

Abstentions: 0

Absent: 1

**3.0 Reports/Informational Items**

**3.1 Introduction of Interim Superintendent, Dr. Merrill Grant**

DR. GRANT INTRODUCED HIMSELF, SHARED A LITTLE OF HIS BACKGROUND EXPERIENCE, AND TALKED ABOUT HIS GOALS FOR THE DISTRICT

**3.2 Review of staffing levels at school sites**

THE STAFF LIST WAS REVIEWED. IT WAS POINTED OUT THAT ANTHONY NOBLET AND JANEAN EMBREE WERE ONLY LISTED AS LEAD TEACHERS. THEY ALSO HAVE CLASSROOM TEACHING ASSIGNMENT.

**4.0 Public Comments** (Anyone desiring to address the Board may do so at this time regarding items not on the posted agenda. 3 Minutes maximum will be allowed for each person, and 20 minutes per topic per Board Policy. Please be sure to state your name for the record.)

NONE

## 5.0 Board Workshop: Superintendent Search

MRS. VIGIL GAVE THE GROUP AN OVERVIEW OF THE TIMELINE FOR THE SUPERINTENDENT SEARCH.

CRITERIA DUE JULY 25, 2016  
STAKEHOLDER MEETINGS AUGUST 17  
CLOSE FOR APPLICATIONS SEPTEMBER 1  
DECIDE ON FINALISTS SEPTEMBER 12  
INTERVIEW CANDIDATES SEPTEMBER 26-27  
JOB OFFER GIVEN OCTOBER 11

## 6.0 Board Action Items

### 6.1 Discussion and possible action regarding Kellie Pop's Contract

DISCUSSION WAS HELD REGARDING MRS. POP'S REQUEST AND POSSIBLE MISCOMMUNICATION. MOTION WAS MADE TO APPROVE HER 100% CONTRACT

Motion: TH                      Second: ET  
Yes: 3                              No: 0                              Abstentions: 0                      Absent: 1

### 6.2 Discussion and possible action regarding Jeff Schaff and the Herlong High School Auto Shop Program

MOTION WAS MADE TO OFFER MR. SCHAFF A CONTRACT FOR TEACHING 2 PERIODS OF AUTO SHOP FOR 2016-2017 SCHOOL YEAR AT THE PERCENTAGE FOR 2 PERIODS OF A SCHOOL DAY ON THE INTERN SALARY SCALE

Motion: TH                      Second: ET  
Yes: 3                              No: 0                              Abstentions: 0                      Absent: 1

### 6.3 Discussion and possible action regarding Zach Hevener's Internship

MOTION WAS MADE TO ACCEPT MR. HEVENER'S INTERNSHIP. HIS MENTOR WILL BE ARRANGED AS NEEDED

Motion: TH                      Second: ET  
Yes: 3                              No: 0                              Abstentions: 0                      Absent: 1

### 6.4 Discussion and possible action regarding adding hours to the Library/Instructional Aide Position

DISCUSSION WAS HELD REGARDING THE HOURS FOR THE POSITION. IT IS CURRENTLY AT 4 HOURS A DAY. WITH SHORT STAFFING ISSUES AT THE PRIMARY SCHOOL AND THE NEED FOR MORE HELP, IT WAS RECOGNIZED THE POSITION WOULD BETTER SERVE THE STUDENTS AT 6 HOURS.  
MOTION WAS MADE TO INCREASE THE POSITION TO 6 HOURS.

Motion: TH                      Second: ET  
Yes: 3                              No: 0                              Abstentions: 0                      Absent: 1

**6.5 Discussion and possible approval to open and advertise for English Teacher, Herlong High School**

DR. GRANT SHARED HIS RECENT EXPERIENCE IN FINDING AN ENGLISH TEACHER FOR SIERRA COUNTY. HE HAS TALKED TO MRS. BECKETT AT THE HIGH SCHOOL AND THERE IS A PLAN FOR HOW TO FILL IN FOR INSTRUCTION IN THE ENGLISH CLASSES UNTIL A MORE PERMANENT SOLUTION IS FOUND. HOWEVER, HE RECOMMENDED ADVERTIZING FOR THE JOB.  
MOTION WAS MADE TO ADVERTIZE FOR THE POSITION.

Motion: ET                      Second: TH  
Yes: 3                              No: 0                      Abstentions: 0                      Absent: 1

**6.6 Discussion and possible approval to approve revised graduation tracks**

TABLED UNTIL AUGUST 17, 2016 MEETING

Motion:                           Second:       
Yes:                                   No:                           Abstentions:                           Absent:     

**7.0 Adjournment**                      Time: 6:38 p.m.