

**REGULAR MEETING OF THE FORT SAGE BOARD OF TRUSTEES  
MARCH 20<sup>th</sup>, 2019 5:30 PM  
FORT SAGE UNIFIED SCHOOL DISTRICT**

Fort Sage Board Room    100 D.S. Hall Street    Herlong, CA 96113

The Board of Trustees represents the people of the Fort Sage Unified School District as the elected body created to determine, establish and uphold the educational policies of the District. In this capacity, the Board functions under the laws of the State of California, but is free to plan for an educational program tailored to both the needs and resources of the communities served. The following information is provided to assist the public in understanding the Board's proceedings and to participate in those proceedings. The Board meeting is a meeting of the Board in public. The public is welcome and encouraged to participate.

**Documents**

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 100 D.S. Hall Street, Herlong, California during normal business hours.

**Addressing the Board**

You may speak on a matter during the time reserved for public comment, after being recognized by the President. The Board will take no action on the matter at this meeting. You may speak on an item on the agenda when that item is being discussed, after being recognized by the President. When there are action items, the Board will make a

motion to approve/disapprove an item, and then open the item for Board discussion. At this time the President will normally recognize those members of the audience who wish to comment. The Board appreciates restricting comments to new ideas or concerns; each comment, once made, should not be repeated by another speaker. The Board is not required to respond to comments.

**Complaints**

According to district policy # BP 1312.1; complaints are to be addressed by first speaking with the person directly involved. If this does not resolve the issue, the complaint should be submitted in writing to the Superintendent. The Superintendent will investigate and respond in writing or by a phone call. If the issue is still not resolved, a written request for a hearing by the Board may be submitted.

**Regular Session**

In order to address the Board, please wait for recognition by the President. Speakers are expected to be courteous and to avoid any remarks that reflect adversely on the character or motives of any person or on his or her race, religion, or political or economic views. The Board will hear public testimony on any given topic for a maximum of three (3) minutes per person, twenty (20) minutes per

topic. The Board may, by consensus and at its discretion, extend this time limit.

**Closed Session**

While school board meetings must be open to the public, California law provides for closed sessions which are not open to the public for matters including: when the Board is considering expulsions, suspensions, or disciplinary actions in connection with any pupil, the appointment, employment or dismissal of a public officer or employee, hearing complaints or charges against a public officer or employee, or is discussing aspects of negotiations with employee units or the District's Legal Counsel.

**Americans with Disabilities Act**

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the District Office during normal business hours at (530) 827-2129 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

**AGENDA**

**1.0 OPENING BUSINESS**

Time: \_\_\_\_\_

**Call to Order**

**Roll Call:** \_\_\_Mike Everett \_\_\_Janice Gotcher \_\_\_Timothy Jobbins \_\_\_Claire Schumacher \_\_\_Vacant

**Pledge of Allegiance**

**2.0 ADDITIONS, DELETIONS, AND APPROVAL OF THE AGENDA**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Yes: \_\_\_\_\_ No: \_\_\_\_\_ Abstentions: \_\_\_\_\_ Absent: \_\_\_\_\_

**3.0 RECOGNITIONS**

**3.1 Acknowledgement of Visitors**

**Presentation from Mrs. Erwin's Home Economics Class**

**3.2 Acknowledgement of Honors and Awards**

**4.0 COMMUNICATIONS**

**4.1 Communications from individuals or organizations regarding District programs/services**

**4.1a Letter from Patty Gunderson, County Superintendent of Schools, Regarding the District's 1<sup>st</sup> Interim Budget Report**

**4.1b E-mail from the California Department of Education Regarding the District's J-13A Waiver Request for December 5, 2018 School Closure**

**4.2 Reports and Presentations:**

*Please keep comments to 3 minutes or less. Additional details can be provided to the board in writing.*

**Herlong High School**

**FFA**

**Sierra Primary School**

**Title I**

**Mt. Lassen Charter School**

**Parent Advisory Committee  
 Adult Education  
 School Site Council  
 Fort Sage Family Resource Center**

- 4.3 Board Member Reports**
- 4.4 Superintendent's Report**
  - Professional Development**
  - Enrollment**
  - Athletic fees**
  - Snow days**
  - Calendar**
  - Contract Language**
  - Corrective action**
  - Possible consolidation**

**5.0 PUBLIC COMMENT:** Anyone desiring to address the Board may do so at this time regarding items not on the posted agenda. 3 Minutes maximum will be allowed for each person, and 20 minutes per topic per Board Policy. Please be sure to state your name for the record.

**6.0 CONSENT CALENDAR**

- 6.1 Approval of Minutes of the February 20, 2019 Regular Meeting**
- 6.2 Approval of Warrant Batches 29, 30, 31, and 32**
- 6.3 Approve Budget Transfers – 2<sup>nd</sup> Interim Budget Report**
- 6.4 Inter-District Transfers (On-Going Agenda Item)**
- 6.5 Certificated Personnel Items (On-Going Agenda Item)**
- 6.6 Classified Personnel Items (On-Going Agenda Item)**
- 6.7 Acknowledgement of Donation Letter to Lassen Lodge #149 Free and Accepted Masons for the Donation of US Flag for the Boardroom**

Motion:\_\_\_\_ Second:\_\_\_\_  
 Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

**7.0 OLD BUSINESS**

**7.1 ACTION ITEM: Second Reading of:**

<b>POLICY</b>	<b>TITLE</b>	<b>OPTIONS/BLANKS</b>
BP 1330	Use of School Facilities	<b>OPTION 3</b>
BP 5112.5	Open/Closed Campus	<b>OPTION 2</b>

Motion:\_\_\_\_ Second:\_\_\_\_  
 Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

**7.2 ACTION ITEM: First Reading of:**

<b>POLICY</b>	<b>TITLE</b>	<b>OPTIONS/BLANKS</b>
BP 0420.42	Charter School Renewal	
BP 1100	Communication with the Public	
BP 3290	Gifts, Grants and Bequests	
AR 3320	Claims and Actions Against the District	
AR 3460	Financial Reports and Accountability	
BP 4114	Transfers	
BP 5141.6	School Health Services	
AR 5141.6	School Health Services	
BP 5144.1	Suspension and Expulsion/Due Process	<b>OPTION 1: <input type="checkbox"/> 2: <input type="checkbox"/></b>
AR 5144.1	Suspension and Expulsion/Due Process	
BP 5148.3	Preschool/Early Childhood Education	

AR 5148.3	Preschool/Early Childhood Education	
BP 6142.3	Civic Education	
BP 6145.2	Athletic Competition	
AR 6145.2	Athletic Competition	
BP 6152.1	Placement in Mathematics Courses	
AR 6152.1	Placement in Mathematics Courses	<b>NEW POLICY</b>
BP 6170.1	Transitional Kindergarten	
BP 6178	Career Technical Education	
AR 6178	Career Technical Education	
BP 6190	Evaluation of the Instructional Program	
BB 9110	Terms of Office	<b>Fill in Blanks</b> _____

**8.0 NEW BUSINESS**

**8.1 ACTION ITEM: Discussion and Possible Action Regarding the Proposed Senior Class Trip (PowerPoint Presentation)**

Motion:\_\_\_ Second:\_\_\_  
Yes:\_\_\_ No:\_\_\_ Abstentions:\_\_\_ Absent:\_\_\_

**8.2 ACTION ITEM: Discussion and Possible Action to Approve List of 8<sup>th</sup> Grade Students Anticipated to Complete the Requirements for an Elementary Course of Study Consistent with BP 6143 from Mt. Lassen Charter School**

Motion:\_\_\_ Second:\_\_\_  
Yes:\_\_\_ No:\_\_\_ Abstentions:\_\_\_ Absent:\_\_\_

**8.3 ACTION ITEM: Discussion and Possible Action to Approve List of 12<sup>th</sup> Grade Students Anticipated to Complete the Requirements for High School Graduation Consistent with BP 6146.1 from Mt. Lassen Charter School**

Motion:\_\_\_ Second:\_\_\_  
Yes:\_\_\_ No:\_\_\_ Abstentions:\_\_\_ Absent:\_\_\_

**8.4 ACTION ITEM: Discussion and Possible Action to Approve the 2019-2020 Instructional Calendar for Mt. Lassen Charter School**

Motion:\_\_\_ Second:\_\_\_  
Yes:\_\_\_ No:\_\_\_ Abstentions:\_\_\_ Absent:\_\_\_

**8.5 ACTION ITEM: Discussion and Possible Action Regarding the Mt. Lassen Charter School Certificated Salary Schedule (based on 184 Days) Effective July 1, 2019**

Motion:\_\_\_ Second:\_\_\_  
Yes:\_\_\_ No:\_\_\_ Abstentions:\_\_\_ Absent:\_\_\_

**8.6 ACTION ITEM: Discussion and Possible Action to Approve the List of Teachers for the 2019-2020 School Year for Mt. Lassen Charter School**

Motion:\_\_\_ Second:\_\_\_  
Yes:\_\_\_ No:\_\_\_ Abstentions:\_\_\_ Absent:\_\_\_

**8.7 ACTION ITEM: Discussion and Possible Action to Approve the 2019-2020 Work Calendars and List of Secretarial/Instructional Support Staff for Mt. Lassen Charter School**

Motion:\_\_\_ Second:\_\_\_  
Yes:\_\_\_ No:\_\_\_ Abstentions:\_\_\_ Absent:\_\_\_

- 8.8 ACTION ITEM: Discussion and Possible Action Regarding Staffing the Mt. Lassen Charter School Director Position for the 2019/2020 School Year**
- Motion:\_\_\_\_ Second:\_\_\_\_  
 Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_
- 8.9 ACTION ITEM: Discussion and Possible Action Regarding Revision of the Board Approved Mt. Lassen Charter School Stipend Wording**
- Motion:\_\_\_\_ Second:\_\_\_\_  
 Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_
- 8.10 ACTION ITEM: Discussion and Possible Action Regarding the Proposed Sierra Primary Field Trip to the Discovery Museum in Reno, Nevada**
- Motion:\_\_\_\_ Second:\_\_\_\_  
 Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_
- 8.11 ACTION ITEM: Discussion and Possible Action Regarding the Proposed Sierra Primary Field Trip to Camp Sea Lab**
- Motion:\_\_\_\_ Second:\_\_\_\_  
 Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_
- 8.12 ACTION ITEM: Discussion and Possible Action Regarding Proposed Herlong High School Softball Team Field Trips to Reno, Nevada for Batting Practice**
- Motion:\_\_\_\_ Second:\_\_\_\_  
 Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_
- 8.13 ACTION ITEM: Discussion and Possible Action Regarding the Proposed Herlong High School Track Team Trip to Klamath Falls, Oregon for a Meet**
- Motion:\_\_\_\_ Second:\_\_\_\_  
 Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_
- 8.14 ACTION ITEM: Discussion and Possible Action Regarding the Date for the April Regular Board of Trustee's Meeting**
- Motion:\_\_\_\_ Second:\_\_\_\_  
 Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_
- 8.15 ACTION ITEM: Discussion and Possible Action Regarding the Contract for Michelle Spencer, Temporary Teacher at Herlong High School**
- Motion:\_\_\_\_ Second:\_\_\_\_  
 Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_
- 8.16 ACTION ITEM: Discussion and Possible Action Regarding the Contract for Daniel Kennedy, Middle School/High School English Teacher**
- Motion:\_\_\_\_ Second:\_\_\_\_  
 Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_
- 8.17 ACTION ITEM: Discussion and Possible Action to Approve the List of Teachers for the 2019-2020 School Year for Sierra Primary School, Fort Sage Middle School, and Herlong High School**
- Motion:\_\_\_\_ Second:\_\_\_\_  
 Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_
- 8.18 ACTION ITEM: Discussion and Possible Action Regarding the Proposed Scope of Work Prepared for School Improvement Services from Consultant Janna Acevedo**
- Motion:\_\_\_\_ Second:\_\_\_\_  
 Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

**8.19 ACTION ITEM: Discussion and Possible Action Regarding the SELPA reorganization**

Motion:\_\_\_\_ Second:\_\_\_\_  
Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

**8.20 ACTION ITEM: Discussion and Possible Action Regarding a Statement of Assurance regarding the Local Plan for Special Education**

Motion:\_\_\_\_ Second:\_\_\_\_  
Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

**8.21 ACTION ITEM: Discussion and Possible Action Regarding the Job Description for Special Education Teacher**

Motion:\_\_\_\_ Second:\_\_\_\_  
Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

**8.22 ACTION ITEM: Discussion and Possible Action Regarding the ISP Agreement with the Lassen County Office of Education**

Motion:\_\_\_\_ Second:\_\_\_\_  
Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

**8.23 ACTION ITEM: Discussion and Possible Action Regarding Contract with Plumas Sierra for Data Transport Services**

Motion:\_\_\_\_ Second:\_\_\_\_  
Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

**8.24 ACTION ITEM: Discussion and Possible Action Regarding Progress toward the Goals for the Board/Superintendent and the Evaluation Instrument for the Superintendent**

Motion:\_\_\_\_ Second:\_\_\_\_  
Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

**8.25 ACTION ITEM: Discussion and Possible Action Regarding District Purchasing Procedures (Audit Finding)**

Motion:\_\_\_\_ Second:\_\_\_\_  
Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

**8.26 ACTION ITEM: Discussion and Possible Action Regarding Auditor Selection**

Motion:\_\_\_\_ Second:\_\_\_\_  
Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

**8.27 ACTION ITEM: Discussion and Possible Action Regarding the Art Entitlement Grant**

Motion:\_\_\_\_ Second:\_\_\_\_  
Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

**8.28 ACTION ITEM: Discussion and Approval of Forms and Process for Board Member Provisional Appointments**

Motion:\_\_\_\_ Second:\_\_\_\_  
Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

**9.0 AGENDA ITEMS FOR NEXT MEETING**

**9.1 Next Meeting Date:**

Wednesday, April 17, 2019 (or rescheduled to \_\_\_\_\_) at 5:30 p.m. in the Board Room

**9.2 Suggested Agenda Items:**

**10.0 PUBLIC COMMENT:** Anyone desiring to address the Board may do so at this time regarding any closed session items that will be heard. 3 Minutes maximum will be allowed for each person, and 20 minutes per topic per Board Policy. Please be sure to state your name for the record.

**11.0 CLOSED SESSION** (In accordance with Gov. Code 54957.6 and Ed Code 35146 and as otherwise provided by law)

Time:\_\_\_\_\_

**11.1 Public employee discipline/dismissal/release/complaint (GC 54957)**

**11.2 Conference with Real Property Negotiators (GC 54956.8) (Doyle Site, Long Valley Charter School)**

**12.0 RECONVENE IN OPEN SESSION**

Time:\_\_\_\_\_

**12.1 Adjourn Closed Session and Reconvene Open Session**

**12.2 Report Action Taken in Closed Session**

**13.0 Adjournment**

Time:\_\_\_\_\_

*Posted March 15, 2019*