

**REGULAR MEETING OF THE FORT SAGE BOARD OF TRUSTEES**  
**MAY 16<sup>th</sup>, 2018 5:30 PM**  
**FORT SAGE UNIFIED SCHOOL DISTRICT**  
 Fort Sage Board Room  
 100 D.S. Hall Street  
 Herlong, CA 96113

The Board of Trustees represents the people of the Fort Sage Unified School District as the elected body created to determine, establish and uphold the educational policies of the District. In this capacity, the Board functions under the laws of the State of California, but is free to plan for an educational program tailored to both the needs and resources of the communities served. The following information is provided to assist the public in understanding the Board's proceedings and to participate in those proceedings. The Board meeting is a meeting of the Board in public. The public is welcome and encouraged to participate.

**Documents**

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 100 D.S. Hall Street, Herlong, California during normal business hours.

**Addressing the Board**

You may speak on a matter during the time reserved for public comment, after being recognized by the President. The Board will take no action on the matter at this meeting. You may speak on an item on the agenda when that item is being discussed, after being recognized by the President. When there are action items, the Board will make a

motion to approve/disapprove an item, and then open the item for Board discussion. At this time the President will normally recognize those members of the audience who wish to comment. The Board appreciates restricting comments to new ideas or concerns; each comment, once made, should not be repeated by another speaker. The Board is not required to respond to comments.

**Complaints**

According to district policy # BP 1312.1; complaints are to be addressed by first speaking with the person directly involved. If this does not resolve the issue, the complaint should be submitted in writing to the Superintendent. The Superintendent will investigate and respond in writing or by a phone call. If the issue is still not resolved, a written request for a hearing by the Board may be submitted.

**Regular Session**

In order to address the Board, please wait for recognition by the President. Speakers are expected to be courteous and to avoid any remarks that reflect adversely on the character or motives of any person or on his or her race, religion, or political or economic views. The Board will hear public testimony on any given topic for a maximum of three (3) minutes per person, twenty (20) minutes per

topic. The Board may, by consensus and at its discretion, extend this time limit.

**Closed Session**

While school board meetings must be open to the public, California law provides for closed sessions which are not open to the public for matters including: when the Board is considering expulsions, suspensions, or disciplinary actions in connection with any pupil, the appointment, employment or dismissal of a public officer or employee, hearing complaints or charges against a public officer or employee, or is discussing aspects of negotiations with employee units or the District's Legal Counsel.

**Americans with Disabilities Act**

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the District Office during normal business hours at (530) 827-2129 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

**AGENDA**

**1.0 OPENING BUSINESS**

Time: \_\_\_\_\_

**Call to Order**

**Roll Call**

\_\_\_Mike Everett \_\_\_Janice Gotcher \_\_\_Timothy Jobbins \_\_\_Claire Schumacher \_\_\_Vanessa Vazquez

**Pledge of Allegiance**

**2.0 ADDITIONS, DELETIONS, AND APPROVAL OF THE AGENDA**

Motion: \_\_\_ Second: \_\_\_  
 Yes: \_\_\_ No: \_\_\_ Abstentions: \_\_\_ Absent: \_\_\_

**3.0 PUBLIC COMMENT:** Anyone desiring to address the Board may do so at this time regarding any closed session items that will be heard. 3 Minutes maximum will be allowed for each person, and 20 minutes per topic per Board Policy. Please be sure to state your name for the record.

**4.0 CLOSED SESSION** (In accordance with Gov. Code 54957.6 and Ed Code 35146 and as otherwise provided by law)

Time: \_\_\_\_\_

- 4.1 Existing Litigation (GC 54956.9) (CTC v. Employee)**
- 4.3 Public Employment (GC 54957) (Superintendent/Principal)**

**5.0 RECONVENE IN OPEN SESSION**

Time: \_\_\_\_\_

- 5.1 Adjourn Closed Session and Reconvene Open Session**
- 5.2 Report Action Taken in Closed Session**

**6.0 RECOGNITIONS**

- 6.1 Acknowledgement of Visitors
- 6.2 Acknowledgement of Honors and Awards

**7.0 COMMUNICATIONS**

- 7.1 Communications from individuals or organizations regarding District programs/services
  - a. Letter for William M. Cameron Donation
  - b. Letter for Jeff Schaff Donation
  - c. Letter for Gebbeken Family Donation
- 7.2 Reports and Presentations:
  - Herlong High School / FFA
  - Sierra Primary School / Title I
  - Mt. Lassen Charter School
  - Parent Advisory Committee
  - Adult Education
  - Child/Youth Services (CYS)
  - Fort Sage Family Resource Center
- 7.3 Superintendent’s Report
- 7.4 Board Member Reports

**8.0 PUBLIC COMMENT:** Anyone desiring to address the Board may do so at this time regarding items not on the posted agenda. 3 Minutes maximum will be allowed for each person, and 20 minutes per topic per Board Policy. Please be sure to state your name for the record.

**9.0 CONSENT CALENDAR**

- 9.1 Approval of Minutes of April 18, 2018 and April 21, 2018
- 9.2 Approval of Warrant Batches 39, 40, and 41
- 9.3 Inter-District Transfers (On-Going Agenda Item)
- 9.4 Certificated Personnel Items (On-Going Agenda Item)
- 9.5 Classified Personnel Items (On-Going Agenda Item)

Motion:\_\_\_\_ Second:\_\_\_\_  
 Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

**10.0 OLD BUSINESS**

- 10.1 ACTION ITEM: First Reading of Update to Administrative Regulation (AR) 5112.2 Student Exclusions From Attendance and Administrative Regulation (AR) 5141.32 Health Screening for School Entry

Motion:\_\_\_\_ Second:\_\_\_\_  
 Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

**11.0 NEW BUSINESS**

- 11.1 ACTION ITEM: Mt. Lassen Charter School is seeking approval to hire Valyne Ikesakes – secretary/instructional support, 2018/2019 work schedule. 222 days @ 8 hours per day, year 5 on the secretary/instructional support salary schedule

Motion:\_\_\_\_ Second:\_\_\_\_  
 Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

- 11.2 ACTION ITEM: Mt. Lassen Charter School is seeking approval to hire Sarah Ann Jordan – secretary/instructional support, 2018/2019 work schedule. 197 days @ 5 hours per day, year 2 on the secretary/instructional support salary schedule

Motion:\_\_\_\_ Second:\_\_\_\_  
 Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

- 11.3 ACTION ITEM: Mt. Lassen Charter School is seeking approval to hire Bobi Tucker – instructional support, 2018/2019 work schedule. 6 hours per week for 39 weeks, year 1 on the secretary/instructional support salary schedule

Motion:\_\_\_\_ Second:\_\_\_\_  
 Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

- 11.4 ACTION ITEM: Mt. Lassen Charter School is seeking approval to hire Sherry Dinsmoor - 2018/2019 work schedule FTE certificated**
- Motion:\_\_\_ Second:\_\_\_  
Yes:\_\_\_ No:\_\_\_ Abstentions:\_\_\_ Absent:\_\_\_
- 11.5 ACTION ITEM: Mt. Lassen Charter School is seeking approval to hire David Richards - 2018/2019 work schedule FTE certificated**
- Motion:\_\_\_ Second:\_\_\_  
Yes:\_\_\_ No:\_\_\_ Abstentions:\_\_\_ Absent:\_\_\_
- 11.6 ACTION ITEM: Mt. Lassen Charter School is seeking approval to hire Christine Robinson - 2018/2019 work schedule FTE certificated**
- Motion:\_\_\_ Second:\_\_\_  
Yes:\_\_\_ No:\_\_\_ Abstentions:\_\_\_ Absent:\_\_\_
- 11.7 ACTION ITEM: Mt. Lassen Charter School is seeking approval to hire a New Teacher - 2018/2019 work schedule FTE certificated**
- Motion:\_\_\_ Second:\_\_\_  
Yes:\_\_\_ No:\_\_\_ Abstentions:\_\_\_ Absent:\_\_\_
- 11.8 ACTION ITEM: Mt. Lassen Charter School is seeking approval to hire William Loucks - 2018/2019 work schedule part-time certificated**
- Motion:\_\_\_ Second:\_\_\_  
Yes:\_\_\_ No:\_\_\_ Abstentions:\_\_\_ Absent:\_\_\_
- 11.9 ACTION ITEM: Mt. Lassen Charter School is seeking approval to hire Melanie Ernaga - 2018/2019 work schedule part-time certificated**
- Motion:\_\_\_ Second:\_\_\_  
Yes:\_\_\_ No:\_\_\_ Abstentions:\_\_\_ Absent:\_\_\_
- 11.10 ACTION ITEM: Mt. Lassen Charter School is seeking approval to hire Amy Owens - 2018/2019 work schedule, Director/MLCS, 210 days, year 4 on the salary schedule**
- Motion:\_\_\_ Second:\_\_\_  
Yes:\_\_\_ No:\_\_\_ Abstentions:\_\_\_ Absent:\_\_\_
- 11.11 ACTION ITEM: Mt. Lassen Charter School is seeking approval for 12 out of state field trips. Out of State field trip require special board approval (“In granting permission to attend, I do hereby waive all claims and hold harmless the individual sponsors, the Fort Sage Unified School District, and the State of California for any injury, accident, illness, death, or any loss or damage to personal property occurring during or by reason of the excursion/field trip or event.”)**
- Motion:\_\_\_ Second:\_\_\_  
Yes:\_\_\_ No:\_\_\_ Abstentions:\_\_\_ Absent:\_\_\_
- 11.12 ACTION ITEM: Discussion and possible approval of participation and submittal of the Consolidated Application – June 30, 2018 Data Collection**
- Motion:\_\_\_ Second:\_\_\_  
Yes:\_\_\_ No:\_\_\_ Abstentions:\_\_\_ Absent:\_\_\_
- 11.13 ACTION ITEM: Discussion and possible approval of Summer School Program**
- Motion:\_\_\_ Second:\_\_\_  
Yes:\_\_\_ No:\_\_\_ Abstentions:\_\_\_ Absent:\_\_\_
- 11.14 ACTION ITEM: Discussion and possible approval of Updates to Bargaining Unit Agreement between the Fort Sage Unified School District and the California School Employees Association and Its Fort Sage Chapter 643**
- Motion:\_\_\_ Second:\_\_\_  
Yes:\_\_\_ No:\_\_\_ Abstentions:\_\_\_ Absent:\_\_\_

**11.15 ACTION ITEM: Discussion and Confirmation of Dates and Times for LCAP and Budget Public Hearing and Adoption Meetings**

Motion:\_\_\_\_ Second:\_\_\_\_  
 Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

**11.16 ACTION ITEM: Discussion and possible approval of Resolution 18-05 to rescind the Notice of Withdrawal of Membership in the Schools Excess Liability Fund (SELF) JPA**

Motion:\_\_\_\_ Second:\_\_\_\_  
 Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

**11.17 ACTION ITEM: Discussion and possible approval of Herlong High School Field Trip to Reno to shop for Prom supplies**

Motion:\_\_\_\_ Second:\_\_\_\_  
 Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

**11.18 ACTION ITEM: Discussion and possible approval of moving closed session to the end of the board agenda**

Motion:\_\_\_\_ Second:\_\_\_\_  
 Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

**11.19 ACTION ITEM: Discussion of Ideas to Improve the District Schools including the Doyle site used by Long Valley Charter School (facilities, programs, other)**

Motion:\_\_\_\_ Second:\_\_\_\_  
 Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

**11.20 ACTION ITEM: First Reading of:**

<b>POLICY</b>	<b>TITLE</b>	<b>OPTIONS/BLANKS</b>
BP 1312.3	Uniform Complaint Procedures	
AR 1312.3	Uniform Complaint Procedures	Fill in Blanks _____ AND OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/>
AR 3230	Federal Grant Funds	
AR 3514.2	Integrated Pest Management	
BP 3551	Food Service Operations/Cafeteria Fund	OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/>
AR 3551	Food Service Operations/Cafeteria Fund	
BP 3553	Free and Reduced Price Meals	
AR 3553	Free and Reduced Price Meals	Fill in Blanks _____
BP 4111/4211/4311	Recruitment and Selection	
BP 4119.11/4219.11/4319.11	Sexual Harassment	
AR 4119.11/4219.11/4319.11	Sexual Harassment	
AR 4161.1/4361.1	Personal Illness/Injury Leave	OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/>
AR 4161.8/4261.8/4361.8	Family Care and Medical Leave	OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/> OPTION 3: <input type="checkbox"/> OPTION 4: <input type="checkbox"/> AND OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/>
AR 4261.1	Personal Illness/Injury Leave	OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/> AND OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/> OPTION 3: <input type="checkbox"/>
BP 5022	Student and Family Privacy Rights	OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/>

AR 5022	Student and Family Privacy Rights	
BP 5145.6	Parental Notifications	
E 5145.6	Parental Notifications	
BP 6162.5	Student Assessment	
BP 6171	Title I Programs	
AR 6171	Title I Programs	

Motion:\_\_\_\_  
Yes:\_\_\_\_

Second:\_\_\_\_  
No:\_\_\_\_

Abstentions:\_\_\_\_

Absent:\_\_\_\_

**12.0 AGENDA ITEMS FOR NEXT MEETING**

**12.1 Next Meeting Dates:**

- Tuesday, May 29, 2018 Special Meeting – Interviews 5 p.m. to 9 p.m.
- Wednesday, May 30, 2018 Special Meeting – Interviews 5 p.m. to 9 p.m.
- Wednesday, June 20, 2018 – Regular Monthly Meeting and Public Hearing 5:30 p.m.
- Saturday, June 30, 2018 – LCAP and Budget Adoption Meeting 5:50 p.m.
- Saturday, July 14, 2018 – Special Meeting/Workshop with Long Valley Charter Board

**12.2 Graduation Ceremony Dates:**

- Mt. Lassen Charter 8<sup>th</sup> grade and 12<sup>th</sup> grade = 5/23/18 at Community Church, Susanville 6 p.m.
- Sierra Primary Kindergarten and 6<sup>th</sup> grade = 6/7/18 at the Chapel in Herlong 9 a.m.
- Herlong High School 8<sup>th</sup> grade= 6/7/18 at the Chapel in Herlong 6 p.m.?
- Herlong High School 12<sup>th</sup> grade= 6/8/18 at the Theater in Herlong 6 p.m.

**12.3 Suggested Agenda Items:**

**13.0 Adjournment**

Time:\_\_\_\_

*Posted: May 10, 2018*