

REGULAR MEETING OF THE FORT SAGE BOARD OF TRUSTEES
NOVEMBER 16TH, 2016 **MINUTES** **5:30 PM**

FORT SAGE UNIFIED SCHOOL DISTRICT
Fort Sage Board Room
100 D.S. Hall Street
Herlong, CA 96113

The Board of Trustees represents the people of the Fort Sage Unified School District as the elected body created to determine, establish and uphold the educational policies of the District. In this capacity, the Board functions under the laws of the State of California, but is free to plan for an educational program tailored to both the needs and resources of the communities served. The following information is provided to assist the public in understanding the Board's proceedings and to participate in those proceedings. The Board meeting is a meeting of the Board in public. The public is welcome and encouraged to participate.

Addressing the Board

You may speak on a matter during the time reserved for public comment, after being recognized by the President. The Board will take no action on the matter at this meeting. You may speak on an item on the agenda when that item is being discussed, after being recognized by the President. When there are action items, the Board will make a motion to

approve/disapprove an item, and then open the item for Board discussion. At this time the President will normally recognize those members of the audience who wish to comment. The Board appreciates restricting comments to new ideas or concerns; each comment, once made, should not be repeated by another speaker. The Board is not required to respond to comments.

Complaints

According to district policy # BP 1312.1; complaints are to be addressed by first speaking with the person directly involved. If this does not resolve the issue, the complaint should be submitted in writing to the Superintendent. The Superintendent will investigate and respond in writing or by a phone call. If the issue is still not resolved, a written request for a hearing by the Board may be submitted.

Regular Session

In order to address the Board, please wait for recognition by the President. Speakers are

expected to be courteous and to avoid any remarks that reflect adversely on the character or motives of any person or on his or her race, religion, or political or economic views. The Board will hear public testimony on any given topic for a maximum of three (3) minutes per person, twenty (20) minutes per topic. The Board may, by consensus and at its discretion, extend this time limit.

Closed Session

While school board meetings must be open to the public, California law provides for closed sessions which are not open to the public for matters including: when the Board is considering expulsions, suspensions, or disciplinary actions in connection with any pupil, the appointment, employment or dismissal of a public officer or employee, hearing complaints or charges against a public officer or employee, or is discussing aspects of negotiations with employee units or the District's Legal Counsel.

1.0 Call to Order, Roll Call, Pledge of Allegiance

Time: 5:37 p.m.

√ VV √ TH LATE CJ vacant vacant

Also in Attendance: KIM DIETER, AMY OWENS, JEANEAN EMBREE, FAITH (STUDENT), GWEN PACHECO

2.0 Additions, Deletions, and Approval of the Agenda

AGENDA AMMENDED TO LIST ACTION ITEM 6.1 AS ADMINISTRATIVE/MANAGEMENT SALARY SCALE

Motion: TH

Second: CJ

Yes: 3

No: 0

Abstentions: 0

Absent: 0

3.0 Approval of Consent Agenda

3.1 Approval of Minutes of October 20th, 2016 Regular

3.2 Approval of Warrant Batches 14 and 15

3.4 Inter-District Transfers (On-Going) - NONE

Motion: TH

Second: CJ

Yes: 3

No: 0

Abstentions: 0

Absent: 0

4.0 Reports/Informational Items

4.1 Conferences - NONE

4.2 Reports:

Herlong High School

HANDOUT FROM MR. NOBLET. HIGHLIGHTS INCLUDED REMINDERS ABOUT THE UPCOMING WASC VISIT, PLC LCAP MATRIX WORK, RE-OPENING OF THE LIBRARY, AND THE ADULT EDUCATION AUTO SHOP CLASS.

Sierra Primary School

HANDOUT FROM MS. EMBREE. HIGHLIGHTS INCLUDED RECAP OF EVENTS INCLUDING SITE COUNCIL MEETING, THANKSGIVING FEAST, AND CAASPP TRAININGS.

Mt. Lassen Charter School

MRS. OWENS SHARED INFORMATION ABOUT THE UPCOMING NOAA FIELD TRIP, CALPADS TRAINING

FFA

MRS. DIETER REPORTED THAT THEY HAD JUST RETURNED FROM A TRIP TO MCARTHUR WHERE THE TEAM DID VERY WELL IN COMPETITION. HAILEY PFAFF EARNED A SECOND PLACE AWARD. MRS. DIETER HAS BEEN ATTENDING CTE MEETING AND INSERVICES TO LEARN ABOUT CTE GRANT ADMINISTRATING AND REPORTING. MEETINGS OF THE COMMUNITY ADVISORY GROUP FOR THE CTE GRANT HAVE BEEN SCHEDULED.

TITLE I

MS. EMBREE REPORTED THAT THERE ARE 12 STUDENTS BEING SERVED AT A TIME IN A PULL-OUT PROGRAM FOR INTENSIVE READING INTERVENTION

Parent Advisory Committee

PARENT SURVEYS ARE AVAILABLE ON THE WEBSITE AND IN THE SCHOOL OFFICES. RESPONSES HAVE BEEN SLOW IN COMING IN.

Adult Education

IT WAS REPORTED THAT MR. SCHAFF HAS BEEN HOLDING AUTO SHOP CLASSES ON THURSDAY NIGHTS AND HAD 3 REGULAR STUDENTS.

Child/Youth Services (CYS)

MRS. EMBREE SHARED THAT THE OUTDOOR EDUCATION FIELD TRIP FOR 5TH/6TH GRADES WOULD BE RESCHEDULED.

Fort Sage Family Resource Center

MRS. GOTCHER SHARED THAT THEIR THANKSGIVING DINNER ON NOVEMBER 11, 2016. ALL ARE INVITED AND VOLUNTEERS ARE WELCOME.

4.3 Superintendent's Report

MR. ALTENBURG REVIEWED HIS CALENDAR FROM OCTOBER AND NOVEMBER.

4.4 Board Member Reports

MR. HOLABIRD STATED THAT HIGH SCHOOL REPORTS NEED TO IMPROVE

5.0 Public Comments (Anyone desiring to address the Board may do so at this time regarding items not on the posted agenda. 3 Minutes maximum will be allowed for each person, and 20 minutes per topic per Board Policy. Please be sure to state your name for the record.)

AMY OWENS AND JANEAN EMBREE SHARED THAT 4TH GRADE STUDENTS HAD RECEIVED A NATIONAL PARK PASS FROM THE BUREAU OF LAND MANAGEMENT AND FOREST SERVICE.

JANEAN EMBREE AND JANICE GOTCHER TALKED ABOUT THE SCHOOL FACEBOOK PAGE AND HOW INFORMATION IS BEING SHARED.

JANICE GOTCHER ASKED FOR CLARIFICATION ABOUT THE HOLIDAY POTLUCK FOR STAFF AND BOARD MEMBERS ON NOVEMBER 30, 2016.

6.0 Board Action Items

6.1 Approval of updated Administrative/Management Salary Schedule

THE UPDATED ADMINISTRATIVE/MANAGEMENT SALLARY SCHEDULE REFLECTING THE NEW COLUMN FOR A SUPERINTENDENT NOT TAKING BENEFITS AND SALARY.

MR. ALTENBURG REPORTED THAT THE LASSEN COUNTY OFFICE OF EDUCATION HAD ADVISED HIM THAT THE BUSINESS MANAGER PAY WAS OUT OF ADJUSTMENT WHEN COMPARED TO THE REST OF THE COUNTY. THEY PROVIDED HIM WITH A SPREADSHEET SHOWING ALL OTHER BUSINSESS MANAGER SALARIES IN THE

COUNTY. THE BOARD DELIBERATED ABOUT IT AND MADE ADJUSTMENTS FOR THE BUSINESS MANAGER SALARY SCHEDULE. SALARY ADJUSTMENTS FOR THE BUSINESS MANAGER SHALL BE RETROACTIVE TO JULY 1, 2016

Motion: TH Second: CJ
Yes: 3 No: 0 Abstentions: 0 Absent: 0

6.2 Ratification of District Superintendent's Contract
MOTION WAS TO RATIFY THE CONTRACT

Motion: TH Second: CJ
Yes: 3 No: 0 Abstentions: 0 Absent: 0

6.2 Discussion and possible action regarding proposed update to BP 5121/AR 5121 Grades/Evaluation of Student Achievement

MEMO FROM TERI LAUGHLIN WAS REVIEWED. IT WAS DECIDED THAT THE BOARD DOES NOT HAVE ENOUGH INFORMATION YET TO MAKE A DECISION, SO THE ITEM WAS TABLED UNTIL NEXT MEETING.

Motion: Second:
Yes: No: Abstentions: Absent:

6.3 Discussion and possible action regarding the 2016 Biennial Notice for Conflict of Interest Notice

MOTION WAS MADE TO APPROVE

Motion: CJ Second: TH
Yes: 3 No: 0 Abstentions: 0 Absent: 0

6.3 Discussion and possible action regarding Government Owned "Head Start" Building
MRS. PACHECO TALKED ABOUT POSSIBLE UTILITY EXPENSES FOR USING THE HEADSTART BUILDING BASED ON INFORMATION PROVIDED BY CONNIE JENKINS. MRS. JENKINS HAD BEEN ABLE TO TALK TO PAST EMPLOYEES OF HEADSTART.

MRS. PACHECO ALSO TALKED ABOUT THE APPLICATION PROVIDED BY BARBARA SHAWYER FROM THE U.S. DEPARTMENT OF EDUCATION. CLARIFICATION ON THE APPLICATION PROCESS NEEDS TO BE CLARIFIED. THE ITEM WAS TABLED FOR NEXT MEETING.

Motion: Second:
Yes: No: Abstentions: Absent:

7.0 Closed Session (In accordance with Gov. Codes and as otherwise provided by law)

Time: 7:20 p.m.

7.1 Existing Litigation (GC 54956.9) (Parque v. Fort Sage USD)

7.2 Existing Litigation (GC 54956.9) (CTC v. Employee)

8.0 Report Out of Closed Session

Time: 7:30 p.m.

8.1 Existing Litigation (GC 54956.9) (Parque v. Fort Sage USD)

8.2 Existing Litigation (GC 54956.9) (CTC v. Employee)

NO REPORTABLE ACTION

8.0 Agenda Items for Next Meeting

NEXT MEETING WILL BE DECEMBER 14, 2016.
BP 5121 / AR 5121
HEADSTART BUILDING

10.0 Adjournment

Time: 7:35 p.m.