

**REGULAR MEETING OF THE FORT SAGE BOARD OF TRUSTEES  
NOVEMBER 28<sup>th</sup>, 2018 5:30 PM  
FORT SAGE UNIFIED SCHOOL DISTRICT**

Fort Sage Board Room

100 D.S. Hall Street Herlong, CA 96113

The Board of Trustees represents the people of the Fort Sage Unified School District as the elected body created to determine, establish and uphold the educational policies of the District. In this capacity, the Board functions under the laws of the State of California, but is free to plan for an educational program tailored to both the needs and resources of the communities served. The following information is provided to assist the public in understanding the Board's proceedings and to participate in those proceedings. The Board meeting is a meeting of the Board in public. The public is welcome and encouraged to participate.

**Documents**

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 100 D.S. Hall Street, Herlong, California during normal business hours.

**Addressing the Board**

You may speak on a matter during the time reserved for public comment, after being recognized by the President. The Board will take no action on the matter at this meeting. You may speak on an item on the agenda when that item is being discussed, after being recognized by the President. When there are action items, the Board will make a

motion to approve/disapprove an item, and then open the item for Board discussion. At this time the President will normally recognize those members of the audience who wish to comment. The Board appreciates restricting comments to new ideas or concerns; each comment, once made, should not be repeated by another speaker. The Board is not required to respond to comments.

**Complaints**

According to district policy # BP 1312.1; complaints are to be addressed by first speaking with the person directly involved. If this does not resolve the issue, the complaint should be submitted in writing to the Superintendent. The Superintendent will investigate and respond in writing or by a phone call. If the issue is still not resolved, a written request for a hearing by the Board may be submitted.

**Regular Session**

In order to address the Board, please wait for recognition by the President. Speakers are expected to be courteous and to avoid any remarks that reflect adversely on the character or motives of any person or on his or her race, religion, or political or economic views. The Board will hear public testimony on any given topic for a maximum of three (3) minutes per person, twenty (20) minutes per

topic. The Board may, by consensus and at its discretion, extend this time limit.

**Closed Session**

While school board meetings must be open to the public, California law provides for closed sessions which are not open to the public for matters including: when the Board is considering expulsions, suspensions, or disciplinary actions in connection with any pupil, the appointment, employment or dismissal of a public officer or employee, hearing complaints or charges against a public officer or employee, or is discussing aspects of negotiations with employee units or the District's Legal Counsel.

**Americans with Disabilities Act**

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the District Office during normal business hours at (530) 827-2129 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

**MINUTES**

**1.0 OPENING BUSINESS**

Time: 5:30 P.M.

**Call to Order  
Roll Call**

Mike Everett  Janice Gotcher  Timothy Jobbins  Claire Schumacher  Vanessa Vazquez

**Pledge of Allegiance**

**2.0 ADDITIONS, DELETIONS, AND APPROVAL OF THE AGENDA**

Motion: VV      Second: CS  
Yes: 5      No: 0      Abstentions: 0      Absent: 0

**3.0 RECOGNITIONS**

**3.1 Acknowledgement of Visitors**

DR. BONN INTRODUCED JOSHUA GOERZEN WHO HAS BEEN WORKING ON MAINTENANCE PROJECTS AT THE SCHOOL.

**3.2 Acknowledgement of Honors and Awards**

MS. DIETER LET THE BOARD KNOW THAT THE FFA PROGRAM HAS BEEN RECOGNIZED BY THE STATE PROGRAM AS THE BEST PROGRAM IN THE SECTION AND THE MOST OUTSTANDING SINGLE TEACHER PROGRAM IN NORTHERN CALIFORNIA.

MRS. SMITH LET THE BOARD KNOW THAT GWEN PACHECO WILL BE RECEIVING THE CASCADE AWARD OF EXCELLENCE FROM CASBO.

## 4.0 COMMUNICATIONS

### 4.1 Communications from individuals or organizations regarding District programs/services

#### 7.1a Letter from Patty Gunderson, Lassen County Superintendent of Schools Regarding Unaudited Actuals

### 4.2 Reports and Presentations:

#### Herlong High School / FFA

MS. DIETER REPORTED FOR FFA. TEAM COMPETITIONS HAVE TAKEN PLACE IN MCAURTHUR ON NOVEMBER 7, 2018 AND AT LASSEN COMMUNITY COLLEGE ON NOVEMBER 10, 2018. TEAM MEMBERS SCORED WELL! PARLI-PRO COMPETITIONS START IN JANUARY. MS. DIETER WOULD LIKE TO BRING THE TEAM TO A FUTURE BOARD MEETING TO PRACTICE IN FRONT OF AN AUDIENCE.

#### Sierra Primary School / Title I

MS. EMBREE'S REPORT WAS E-MAILED TO THE BOARD OVER THE WEEKEND. SHE PROVIDED THE BOARD WITH AN UPDATED EVENT CALENDAR AND TITLE 1 DATA/RESULTS.

DR. BONN ADDED THAT HE THINKS THE ABILITY GROUPING BEING DONE AT THE PRIMARY SCHOOL IS GOOD. HE ALSO LIKES THE TARGETING OF INTERVENTION SO THAT LEARNING OPPORTUNITIES ARE NOT TAKING AWAY FROM TOP PERFORMERS TO HELP STRUGGLING STUDENTS. DR. BONN ALSO ADDED THAT HE IS WORKING ON IMPLEMENTING THIS AT THE HIGH SCHOOL. TWO HIGH SCHOOL TEACHERS SHADOWED THE SIERRA PRIMARY SCHOOL PLC.

#### Mt. Lassen Charter School

A HANDOUT WAS PROVIDED TO THE BOARD.

DR. BONN REPORTED THAT THE CHARTER SCHOOL IS NOW ON ITS OWN FOR THE STUDENT INFORMATION SYSTEM, HAS BEEN DOING LOTS OF TRAINING, AND THAT CAMERAS HAVE BEEN PURCHASED TO FACILITATE ON-LINE TRAINING/COMMUNICATION.

#### Parent Advisory Committee

HAVE NOT MET.

#### Adult Education

MS. DIETER REPORTED THAT THE STAFF IS FINISHING CLASSES FOR THIS SEMESTER.

THE PROGRAM HAS APPLIED FOR ADDITIONAL FUNDING.

DR. BONN REPORTED THAT HE IS PLANNING A MEETING WITH DR. HALL FROM LASSEN COLLEGE TO DISCUSS THE POSSIBILITY OF LEASING THE HIGH SCHOOL PORTABLES TO LASSEN COLLEGE FOR USE FOR GENERAL EDUCATION CLASSES INCLUDING WRITING, MATH, AND SPANISH LANGUAGE INSTRUCTION. HE THANKED MS. DIETER FOR ATTENDING MEETINGS AND DRIVING THE PROGRAM FORWARD.

THERE WAS A SHORT DISCUSSION ABOUT THE IDEA OF CONNECTING AN ROTC OR LAW ENFORCEMENT TRAINING TO JOB PREPARATION FOR THE DEPARTMENT OF CORRECTIONS.

### **School Site Council**

MEETING SCHEDULED FOR DECEMBER 12, 2018

### **Fort Sage Family Resource Center**

MRS. GOTCHER REPORTED THAT ON DECEMBER 13 THERE WILL BE A SANTA DESSERT SOCIAL AND TOYS AT 6 P.M. ON DECEMBER 1 WILL BE A WREATH MAKING CLASS WHICH IS FULL. THE FOOD PANTRY PROGRAM CONTINUES. JOSHUA GOEZEN IS ALSO WORKING TO HELP THEM WITH MAINTENANCE PROJECTS. DONATIONS HAVE BEEN MADE TO THE PARADISE FIRE VICTIMS.

### **4.3 Board Member Reports**

MRS. GOTCHER REPORTED ON THE CHEERLEADERS IN THE VETERANS PARADE IN SUSANVILLE. SHE ALSO REPORTED ON THE PRESENTATION BY CALVIN TERRELL. SHE SAID THAT THE HIGH SCHOOL PRESENTATION WAS VERY STRONG AND THAT THERE WAS NOT A DRY EYE IN THE PLACE. SHE THOUGHT THAT THE TEACHER PRESENTATION WENT WELL. THE COMMUNITY PRESENTATION WAS OKAY. SHE IS LOOKING FORWARD TO HIS RETURN VISIT. THE ALUMNI GAME WAS BRUTAL. THERE WERE LOTS OF PEOPLE IN ATTENDANCE. FOUR STUDENTS WERE INJURED.

MRS. VAZQUEZ SAID THANK YOU. SHE IS DONE AFTER AN AMAZING 15 YEARS ON THE BOARD.

MR. EVERETT SAID THAT HE HAD MISSED THE ALUMNI GAME. HE IS MOVING FORWARD ON THE PROJECT TO BLOCK OFF THE FOOTBALL FIELDS FROM VEHICLE TRAFFIC.

### **4.4 Superintendent's Report**

DR. BONN REPORTED THAT HE HAS MET WITH LONG VALLEY CHARTER SCHOOL ABOUT UNIFICATION. MRS. MORGAN WILL PRESENT THE IDEA AT THE LONG VALLEY CHARTER SCHOOL BOARD MEETING IN DECEMBER. HE IS OPTIMISTIC TO OPEN DIALOG WITH THEM. HE UNDERSTANDS ABOUT THE RESERVATIONS PEOPLE MAY HAVE ABOUT THE OLD GUARD PROTECTING THE DOYLE IDENTITY AND THEIR POINT OF PRIDE IN THE SCHOOL. HE IS ALSO AWARE OF THE COMPLEXITY WITH THE PROGRAMS ADDITIONAL SITES. HE IS HOPING TO BE INVITED TO ATTEND THE FEBRUARY LONG VALLEY CHARTER SCHOOL BOARD MEETING TO PRESENT HIS IDEAS. THERE WAS A DISCUSSION ABOUT THE HISTORY OF LONG VALLEY CHARTER SCHOOL AND THE CHARTER CONTRACT.

DR. BONN REPORTED THAT THE CALVIN TERRELL PRESENTATION HAD BEEN VERY POSITIVE. HE HEARS STUDENTS TALKING ABOUT BEING WARRIORS. MR. TERRELL HAS BEEN CALLING TO FOLLOW-UP AND WILL BE COMING BACK IN THE SPRING.

MRS. GOTCHER TOLD DR. BONN THAT HIS POPULARITY IS RISING AND THAT HE IS DOING A GOOD JOB.

DR. BONN REPORTED THAT STUDENT DATA IS BEING DISTRIBUTED TO TEACHERS. LESSONS PLANS ARE BEING REQUIRED. HE HAS OFFERED TO TEACHERS TIME TO GO OFF CAMPUS TO JOB SHADOW OTHERS.

DR. BONN SHARED THAT THE DISTRICT IS BEING PUT IN CORRECTIVE ACTION FOR CHRONIC ABSENTISM AND CHRONIC SUSPENSIONS. HE IS LOOKING AT SOME OPTIONS TO ADDRESS THESE ISSUES INCLUDING A 4-DAY SCHOOL WEEK AND INDEPENDENT STUDY OPTIONS.

DR. BONN THEN TALKED ABOUT OTHER IDEAS FOR THE DISTRICT. THOSE INCLUDE HOUSING A HEALTH CLINIC IN THE OLD MIDDLE SCHOOL BUILDING, HOUSING A DAYCARE CENTER IN THE OLD MIDDLE SCHOOL BUILDING, WORKING WITH THE SIERRA ALLIANCE ON COMMUNITY INVOLVEMENT AND IMPROVEMENTS, AND WORKING WITH SIRCO ON ADULT EDUCATION PROGRAMS TARGETING MAINTENANCE AND OPERATIONS. THESE ARE ALL IN LINE WITH HIS GOALS FOR IMPROVING CLIMATE, CULTURE, AND COMMUNITY.

HE FINISHED HIS REPORT WITH TALKING ABOUT THE WASC PROGRAM. MS. DIETER WILL BE HEADING THAT UP. THEY ARE WORKING ON THE DISTRICT VISION, MISSION, PURPOSE AND BELIEFS. THEY ARE STARTING WITH THE HEALTHY KIDS SURVEY AND BUILDING UPON THAT. THE GOAL IS TO USE DATA TO IDENTIFY NEEDS. GETTING THINGS CLEANED UP IS A PRIORITY.

**5.0 PUBLIC COMMENT:** Anyone desiring to address the Board may do so at this time regarding items not on the posted agenda. 3 Minutes maximum will be allowed for each person, and 20 minutes per topic per Board Policy. Please be sure to state your name for the record.

NONE

**6.0 CONSENT CALENDAR**

- 6.1 Approval of Minutes of the October 17th, 2018 Regular Meeting and October 24, 2018 Special Meeting**
- 6.2 Approval of Warrant Batches 14, 15, 16, 17, and 18**
- 6.3 Inter-District Transfers (On-Going Agenda Item)**
- 6.4 Certificated Personnel Items (On-Going Agenda Item)**
- 6.5 Classified Personnel Items (On-Going Agenda Item)**

Motion: JG                      Second: CS  
 Yes: 5                              No: 0                              Abstentions: 0                              Absent: 0

**7.0 OLD BUSINESS**

**7.1 ACTION ITEM: Second Reading of:**

POLICY	TITLE	OPTIONS/BLANKS
BP 0410	Nondiscrimination in District Programs and Activities	<b>Fill in Blanks SUPERINTENDENT/ PRINCIPAL OR DESIGNEE</b>
E 0420.41	Charter School Oversight	√

BP 3514	Environmental Safety	√
AR 3514	Environmental Safety	√
BP 3514.1	Hazardous Substances	√
BP 3516	Emergencies and Disaster Preparedness Plan	√
AR 3516	Emergencies and Disaster Preparedness Plan	√
AR 3541	Transportation Routes and Services	√
BP 4158 4258 4358	Employee Security	√
AR 4158 4258 4358	Employee Security	√
BP 4161.9 4261.9 4361.9	Catastrophic Leave Program	√
AR 4161.9 4261.9 4361.9	Catastrophic Leave Program	√
BP 5111	Admission	√
AR 5111	Admission	√
BP 5111.1	District Residency	<b>OPTION 1:</b> <input type="checkbox"/> <b>OPTION 2:</b> √
AR 5111.1	District Residency	√
BP 5125	Student Records	√
AR 5125	Student Records	√
AR 5125.1	Release of Directory Information	√
E 5125.1	Release of Directory Information	<b>Fill in Blanks 10 DAYS FROM ENROLLMENT</b>
BP 5131.2	Bullying	√
BP 5145.13	Response to Immigration Enforcement	√
AR 5145.13	Response to Immigration Enforcement	√
BP 5145.3	Nondiscrimination/Harassment	√
AR 5145.3	Nondiscrimination/Harassment	<b>Fill in Blanks SUPERINTENDENT OR LASSEN COUNTY SUPERINTENDENT OF SCHOOLS</b>
BP 5145.9	Hate-Motivated Behavior	√
BP 6161.3	Toxic Art Supplies	Delete BP √ Yes <input type="checkbox"/> No

Motion: JG  
Yes: 5

Second: CS  
No: 0

Abstentions: 0

Absent: 0

## 8.0 NEW BUSINESS

### 8.1 ACTION ITEM: Discussion Regarding Provisional Appointment to the Fort Sage Unified School District Board of Trustees:

#### 8.1 Review of Application

THE BOARD RECEIVED 1 APPLICATION. GARY DUNCAN APPLIED.

## 8.2 Interview Candidate

MR. DUNCAN WAS ASKED ABOUT HIS HISTORY WITH THE BOARD. HE HAD BEEN APPOINTED IN THE PAST. HE WAS ASKED ABOUT HIS INTEREST IN THE DISTRICT. HE RESPONDED THAT HE WAS INTERESTED IN BUDGETING AND VOCATIONAL EDUCATION. HE ALSO EXPRESSED INTEREST IN AUTO-SHOP AND CARS. HE WOULD LIKE TO SEE MORE CLUBS AT THE HIGH SCHOOL. HE WOULD LIKE TO SEE A PLAN TO BEST USE DR. BONN AND THE EXPERTICE HE BRINGS TO THE DISTRICT. WHEN ASKED ABOUT HOW HE FELT ABOUT THE DIRECTION THE BOARD IS TAKING WITH LONG VALLEY CHARTER SCHOOL, MR. DUNCAN RESPONDED THAT OPTIONS ARE GOOD AND THE GOAL SHOULD BE TO BUILD COMMUNITY.

THE QUESTION OF JURISDICTION CAME UP. DR. BONN SAID THAT HE WOULD GET CLARIFICATION ON THAT.

### 8.2 ACTION ITEM: Consideration of Approval of One (1) Provisional Appointment To Fill the Upcoming Vacancy for the Fort Sage Unified School District Board of Trustees

TABLED

Motion:\_\_\_\_ Second:\_\_\_\_  
Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

### 8.3 ACTION ITEM: Discussion and Possible Approval of the 2017-2018 CTEIG Annual Financial Report

MRS. DIETER REPORTED THAT THIS WAS A REPORT ON A 3-YEAR GRANT.

Motion: \_CS\_ Second: \_JG\_  
Yes: \_5\_ No: \_0\_ Abstentions: \_0\_ Absent: \_0\_

### 8.4 ACTION ITEM: Discussion and Possible Approval of Updated Extra/Co-Curricular Guidelines

DR. BONN REPORTED ATHT MRS. BECKETT IS STILL WORKING ON THIS. THIS ITEM WAS TABLED.

Motion:\_\_\_\_ Second:\_\_\_\_  
Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

### 8.5 ACTION ITEM: Discussion and Possible Action Regarding the William Audit Process and Williams Act Compliance

DR. BONN REPORTED THAT HE HAS MEET WITH THE LASSEN COUNTY OFFICE OF EDUCATION WHICH IS WHERE HE LEARNED THAT THE DISTRICT WILL BE IN CORRECTIVE ACTION FOR ABSENTISM, CHRONIC SUSPENSIONS, AND DROP-OUT RATES. HE HAS REQUESTED AN INDEPENDENT AUDIT OF THE FACILITIES WITH THE LASSEN COUNTY OFFICE OF EDUCATION'S HELP.

NO MOTION WAS MADE. NO ACTION WAS TAKEN.

Motion:\_\_\_\_ Second:\_\_\_\_  
Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

### 8.6 ACTION ITEM: Discussion and Possible Approval to Open Negotiations with California School Employees Association, Chapter 643

MOTION WAS MADE TO APPROVE AND APPOINT DR. BONN TO REPRESENT THE DISTRICT.

Motion: CS  
Yes: 5

Second: JG  
No: 0

Abstentions: 0

Absent: 0

**8.7 ACTION ITEM: Discussion and Possible Action Regarding Bus Driver Job Description**

MOTION TO APPROVE.

Motion: TJ  
Yes: 5

Second: JG  
No: 0

Abstentions: 0

Absent: 0

**8.8 ACTION ITEM: Discussion and Possible Action Regarding Update to the Business Manager Contract**

MOTION WAS MADE TO INCLUDE THE LANGUAGE OF A 2% PER YEAR RAISE IN THE CONTRACT AS IS STATED ON THE BOARD APPROVED SALARY SCALE.

Motion: CS  
Yes: 5

Second: JG  
No: 0

Abstentions: 0

Absent: 0

**9.0 AGENDA ITEMS FOR NEXT MEETING**

**9.1 Next Meeting Date:**

**Wednesday, December 19, 2018 at 5:30 p.m. in the Board Room**

**9.2 Suggested Agenda Items:**

**Board Organizational Meeting  
TABLED ITEMS**

**10.0 PUBLIC COMMENT:** Anyone desiring to address the Board may do so at this time regarding any closed session items that will be heard. 3 Minutes maximum will be allowed for each person, and 20 minutes per topic per Board Policy. Please be sure to state your name for the record.

NONE

**11.0 CLOSED SESSION** (In accordance with Gov. Code 54957.6 and Ed Code 35146 and as otherwise provided by law)

**11.1 Existing Litigation (GC 54956.9) (CTC v. Employee)**

Time: 7:53 P.M.

**12.0 RECONVENE IN OPEN SESSION**

Time: 7:55 P.M.

**12.1 Adjourn Closed Session and Reconvene Open Session**

**12.2 Report Action Taken in Closed Session**

**NO ACTION**

**13.0 Adjournment**

Time: 8:30 P.M.