

**REGULAR MEETING OF THE FORT SAGE BOARD OF TRUSTEES**  
**October 17<sup>th</sup>, 2018 5:30 PM**  
**FORT SAGE UNIFIED SCHOOL DISTRICT**  
 Fort Sage Board Room  
 100 D.S. Hall Street  
 Herlong, CA 96113

The Board of Trustees represents the people of the Fort Sage Unified School District as the elected body created to determine, establish and uphold the educational policies of the District. In this capacity, the Board functions under the laws of the State of California, but is free to plan for an educational program tailored to both the needs and resources of the communities served. The following information is provided to assist the public in understanding the Board's proceedings and to participate in those proceedings. The Board meeting is a meeting of the Board in public. The public is welcome and encouraged to participate.

**Documents**

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 100 D.S. Hall Street, Herlong, California during normal business hours.

**Addressing the Board**

You may speak on a matter during the time reserved for public comment, after being recognized by the President. The Board will take no action on the matter at this meeting. You may speak on an item on the agenda when that item is being discussed, after being recognized by the President. When there are action items, the Board will make a

motion to approve/disapprove an item, and then open the item for Board discussion. At this time the President will normally recognize those members of the audience who wish to comment. The Board appreciates restricting comments to new ideas or concerns; each comment, once made, should not be repeated by another speaker. The Board is not required to respond to comments.

**Complaints**

According to district policy # BP 1312.1; complaints are to be addressed by first speaking with the person directly involved. If this does not resolve the issue, the complaint should be submitted in writing to the Superintendent. The Superintendent will investigate and respond in writing or by a phone call. If the issue is still not resolved, a written request for a hearing by the Board may be submitted.

**Regular Session**

In order to address the Board, please wait for recognition by the President. Speakers are expected to be courteous and to avoid any remarks that reflect adversely on the character or motives of any person or on his or her race, religion, or political or economic views. The Board will hear public testimony on any given topic for a maximum of three (3) minutes per person, twenty (20) minutes per

topic. The Board may, by consensus and at its discretion, extend this time limit.

**Closed Session**

While school board meetings must be open to the public, California law provides for closed sessions which are not open to the public for matters including: when the Board is considering expulsions, suspensions, or disciplinary actions in connection with any pupil, the appointment, employment or dismissal of a public officer or employee, hearing complaints or charges against a public officer or employee, or is discussing aspects of negotiations with employee units or the District's Legal Counsel.

**Americans with Disabilities Act**

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the District Office during normal business hours at (530) 827-2129 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

**AGENDA**

**1.0 OPENING BUSINESS**

Time: \_\_\_\_\_

**Call to Order  
Roll Call**

\_\_\_Mike Everett \_\_\_Janice Gotcher \_\_\_Timothy Jobbins \_\_\_Claire Schumacher \_\_\_Vanessa Vazquez

**Pledge of Allegiance**

**2.0 ADDITIONS, DELETIONS, AND APPROVAL OF THE AGENDA**

Motion: \_\_\_ Second: \_\_\_  
 Yes: \_\_\_ No: \_\_\_ Abstentions: \_\_\_ Absent: \_\_\_

**3.0 RECOGNITIONS**

- 3.1 Acknowledgement of Visitors**
- Presentation by Students from Mrs. Erwin's class**
- 3.2 Acknowledgement of Honors and Awards**

**4.0 PUBLIC COMMENT:** Anyone desiring to address the Board may do so at this time regarding any closed session items that will be heard. 3 Minutes maximum will be allowed for each person, and 20 minutes per topic per Board Policy. Please be sure to state your name for the record.

**5.0 CLOSED SESSION** (In accordance with Gov. Code 54957.6 and Ed Code 35146 and as otherwise provided by law)

Time:\_\_\_\_\_

**5.1 Existing Litigation (GC 54956.9) (CTC v. Employee)**

**5.2 CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION (Government Code 54956.9) Significant Exposure to Litigation Pursuant to section 54956.9(d) One potential case**

**6.0 RECONVENE IN OPEN SESSION**

Time:\_\_\_\_\_

**6.1 Adjourn Closed Session and Reconvene Open Session**

**6.2 Report Action Taken in Closed Session**

**7.0 COMMUNICATIONS**

**7.1 Communications from individuals or organizations regarding District programs/services**

- Mt. Lassen Charter School board update on Local Priority 7, Broad Course of Study
- Letter from Patricia Gunderson regarding Budget and LCAP approval

**7.2 Reports and Presentations:**

*Please keep comments to 3 minutes or less. Additional details can be provided to the board in writing.*

**Herlong High School / FFA**

**Sierra Primary School / Title I**

**Mt. Lassen Charter School**

**Parent Advisory Committee**

**Adult Education**

**Site Council**

**Fort Sage Family Resource Center**

**7.3 Board Member Reports**

**7.4 Superintendent's Report**

**8.0 PUBLIC COMMENT:** Anyone desiring to address the Board may do so at this time regarding items not on the posted agenda. 3 Minutes maximum will be allowed for each person, and 20 minutes per topic per Board Policy. Please be sure to state your name for the record.

**9.0 CONSENT CALENDAR**

**9.1 Approval of Minutes of the September 19<sup>th</sup> Regular Meeting**

**9.2 Approval of Warrant Batches 11, 12, and 13**

**9.3 Inter-District Transfers (On-Going Agenda Item)**

**9.4 Certificated Personnel Items (On-Going Agenda Item)**

**9.5 Classified Personnel Items (On-Going Agenda Item)**

Motion:\_\_\_\_\_

Second:\_\_\_\_\_

Yes:\_\_\_\_\_

No:\_\_\_\_\_

Abstentions:\_\_\_\_\_

Absent:\_\_\_\_\_

**10.0 OLD BUSINESS**

**10.1 ACTION ITEM: Discussion and Possible approval of Update for Work Experience Education (CDE approved WEE Program) for Mt Lassen Charter School**

Motion:\_\_\_\_\_

Second:\_\_\_\_\_

Yes:\_\_\_\_\_

No:\_\_\_\_\_

Abstentions:\_\_\_\_\_

Absent:\_\_\_\_\_

**10.2 ACTION ITEM: First Reading of:**

<b>POLICY</b>	<b>TITLE</b>	<b>OPTIONS/BLANKS</b>
BP 0410	Nondiscrimination in District Programs and Activities	<b>Fill in Blanks</b> _____
E 0420.41	Charter School Oversight	
BP 3514	Environmental Safety	

AR 3514	Environmental Safety	
BP 3514.1	Hazardous Substances	
BP 3516	Emergencies and Disaster Preparedness Plan	
AR 3516	Emergencies and Disaster Preparedness Plan	
AR 3541	Transportation Routes and Services	
BP 4158 4258 4358	Employee Security	
AR 4158 4258 4358	Employee Security	
BP 4161.9 4261.9 4361.9	Catastrophic Leave Program	
AR 4161.9 4261.9 4361.9	Catastrophic Leave Program	
BP 5111	Admission	
AR 5111	Admission	
BP 5111.1	District Residency	<b>OPTION 1:</b> <input type="checkbox"/> <b>OPTION 2:</b> <input type="checkbox"/>
AR 5111.1	District Residency	
BP 5125	Student Records	
AR 5125	Student Records	
AR 5125.1	Release of Directory Information	
E 5125.1	Release of Directory Information	<b>Fill in Blanks</b> _____
BP 5131.2	Bullying	
BP 5145.13	Response to Immigration Enforcement	<b>NEW POLICY</b>
AR 5145.13	Response to Immigration Enforcement	<b>NEW POLICY</b>
BP 5145.3	Nondiscrimination/Harassment	
AR 5145.3	Nondiscrimination/Harassment	<b>Fill in Blanks</b> _____
BP 5145.9	Hate-Motivated Behavior	
BP 6161.3	Toxic Art Supplies	Delete BP <input type="checkbox"/> Yes <input type="checkbox"/> No

## 11.0 NEW BUSINESS

### 11.1 ACTION ITEM: Discussion and Possible Approval LCAP Update – Local Indicators Priority 7 – Access to a Broad Course of Study

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Yes: \_\_\_\_\_ No: \_\_\_\_\_ Abstentions: \_\_\_\_\_ Absent: \_\_\_\_\_

### 11.2 ACTION ITEM: Discussion and Possible Approval of the Countywide Plan for Expelled Student 2018-2019

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Yes: \_\_\_\_\_ No: \_\_\_\_\_ Abstentions: \_\_\_\_\_ Absent: \_\_\_\_\_

**11.3 ACTION ITEM: Discussion and Possible Approval of Resolution 19-04 to Renew the Process to Return the “Head Start Building” Parcel W to the Department of Education**

Motion:\_\_\_\_ Second:\_\_\_\_  
Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

**11.4 ACTION ITEM: Discussion and Possible Approval of the 2018-2019 Memorandum of Understanding Between Fort Sage Unified, Lassen County Office of Education, Susanville School District, Westwood Unified School District, and the Lassen County Probation Department**

Motion:\_\_\_\_ Second:\_\_\_\_  
Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

**11.5 ACTION ITEM: Discussion and Possible Approval of the Master Agreement with the Lassen County Office of Education**

Motion:\_\_\_\_ Second:\_\_\_\_  
Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

**11.6 ACTION ITEM: Discussion and Possible Approval of Committee on Assignment (COA) Actions**

Motion:\_\_\_\_ Second:\_\_\_\_  
Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

**11.7 ACTION ITEM: Discussion and Possible Approval of Stipends for District Nutrition Program Coordinator and Substitute Coordinator/Caller**

Motion:\_\_\_\_ Second:\_\_\_\_  
Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

**11.8 ACTION ITEM: Discussion and Possible Approval of Updated Job Description for Food Handler Position**

Motion:\_\_\_\_ Second:\_\_\_\_  
Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

**11.9 ACTION ITEM: Discussion and Possible Approval of Increasing Hours for High School Custodial Position from 4 hours per day to 8 hours per day**

Motion:\_\_\_\_ Second:\_\_\_\_  
Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

**11.10 ACTION ITEM: Discussion and Possible Approval of Out of State Field Trip Request for Herlong High School Boys and Girls Basketball Team to Scrimmage with Excel Christian in Reno, Nevada**

Motion:\_\_\_\_ Second:\_\_\_\_  
Yes:\_\_\_\_ No:\_\_\_\_ Abstentions:\_\_\_\_ Absent:\_\_\_\_

**12.0 AGENDA ITEMS FOR NEXT MEETING**

**12.1 Next Meeting Date:**

- Wednesday, October 24, 2018 at 5:30 p.m. in the Board Room = Special Meeting for Phase 5 Training with Teri Vegil
- Wednesday, November 14, 2018 = Town Hall Meeting with Calvin Terrell
- Wednesday, November 21, 2018 at 5:30 p.m. in the Board Room = Regular Meeting

**12.2 Suggested Agenda Items:**

**13.0 Adjournment**

Time:\_\_\_\_